

# MINUTES

## **SILVER SPRING TOWNSHIP AUTHORITY REGULAR MEETING**

**February 16, 2011  
5:30 PM**

The Silver Spring Township Authority met in regular session on Wednesday, February 16, 2011 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Chairman Brown called the meeting to order at 5:30 PM, and opened with the Pledge of Allegiance.

Authority members present: Mr. Russell Brown, Mr. Steve Fisher and Mr. Richard Snelbaker. Absent: Mr. Dave Weihbrecht and Mr. Robert Mull.

Staff members present: Mr. James A. Stevens – Authority Manager, Mrs. Susan Hostetler – Office Administrator, Mr. Ryan Rhoades P.E. – Authority Engineer, and Mr. Steve Stine, Esquire – Authority Solicitor

Others present:

Dave Lenker II

### SUPERVISOR'S COMMENTS

Supervisor David Lenker stated the township approved an expansion of the Hempt Quarry on Locust Point Road South. Mr. Lenker also indicated that property has been purchased by the township on Flowers Drive for relocation of the township offices, and the renovations to each building on that property will begin after the architects have completed office layout plans. The township offices are to be moved to that site by mid-summer, 2011.

### APPROVAL OF MINUTES

On a Brown-Snelbaker motion, the board approved the minutes of January 19, 2011.

Motion carried.

### PUBLIC PARTICIPATION

None.

## TREASURER'S REPORT

On a Fisher-Brown motion, the board approved the expenditures for the month of February as presented, in the amount of \$89,598.85.

Motion carried.

On a Fisher-Snelbaker motion, the bills listed below were approved for payment from the Authority Capital Reserve Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Mechanicsburg Boro	Feb-11	Mechanicsburg - Bay Upgrade	\$60,283.30
Middlesex Authority	Feb-11	BNR - Carlisle Bay Upgrade	\$95,843.40
Middlesex Authority	Feb-11	WWTP Capital - Carlisle Facility Upgrade	\$86,242.78
Law Office of S. Stine	Jan-03	Trindle Spring Run Interceptor	\$2,800.00
Pennoni Assoc.	463172	Treatment Plant Expansion	\$874.00
Pennoni Assoc.	463173	Lamb's Gap PS & FM Upgrade	\$669.50
Pennoni Assoc.	463176	Trindle Spring Run Interceptor	\$10,415.75
		<b>Total</b>	<b>\$257,128.73</b>

Motion carried.

On a Fisher-Snelbaker motion, the bills listed below were approved for payment from the Authority Developer's Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	463177	Country Club Estates - Final Subdivision	\$2,620.93
Pennoni Assoc.	463178	Rivendell - Phase 3	\$720.62
Pennoni Assoc.	463179	Mulberry Court (F)	\$251.40
		<b>Total</b>	<b>\$3,592.95</b>

Motion carried.

On a Fisher-Brown motion, the bills listed below were approved and forwarded to the Township Developer's Account for payment:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	463180	Kiddie Academy (F)	\$145.50
		<b>Total</b>	<b>\$145.50</b>

Motion carried.

## **ENGINEER'S REPORT**

Mr. Rhoades discussed the content of his report, dated February 11, 2011. The H2O PA grant application and the recipients were scheduled to be announced on March 16, 2011, but that item of business may be postponed yet again by the Commonwealth Financing Authority.

## **OLD BUSINESS** **DELINQUENT CUSTOMER LIST**

Mr. Snelbaker asked if a mortgage exists for 6 Clairburn Drive, which is scheduled for Sheriff's Sale this coming June. Staff will investigate the mortgage status and report back to the board on or before the March meeting.

## **FINANCIAL REPORTING AND RELATED MATTERS**

On a Snelbaker-Fisher motion, the authority approved a transfer of \$242,324.48 from its Integrity Bank Line of Credit to the Authority's Capital Reserve account, also held within Integrity Bank. The subject draw is to cover payment for the Carlisle WWTP Upgrade billings received this month, as mandated by the Chesapeake Bay Initiative.

Motion carried.

## **WILLOW TERRACE DRIVE SEWER EXTENSION COST DISCUSSION**

This item was placed on hold until the outcome of the authority's H2O PA grant application is known. The item will be removed from the agenda for the present time.

## **NEW BUSINESS**

### **4<sup>th</sup> – 2010 QUARTER CAPACITY REPORT**

Noted as received.

## **WEST SHORE COUNCIL OF GOVERNMENT (COG) PARTICIPATION**

On a Snelbaker-Fisher motion, the Authority approved the participation in the 2011-2012 Joint Bid process as administered by the Capital Region Council of Governments.

Motion carried.

**SEWER BOND ESTABLISHMENT –  
MILLFORDING HIGHLAND PHASE III**

On a Brown-Fisher motion, the Authority approved the bonding for the Millfording Highlands Phase III sewer facilities to be established in the amount of \$104,445.00, which includes a 10% contingency component.

Motion carried.

**OTHER PERTINENT BUSINESS**

None.

**ADJOURNMENT**

On a Brown-Fisher motion, the Authority meeting was adjourned at 6:20 PM

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Chairman

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Recording Secretary