

MINUTES

SILVER SPRING TOWNSHIP AUTHORITY REGULAR MEETING

**March 16, 2011
5:30 PM**

The Silver Spring Township Authority met in regular session on Wednesday, March 16, 2011 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Chairman Brown called the meeting to order at 5:30 PM, and opened with the Pledge of Allegiance.

Authority members present: Mr. Russell Brown, Mr. Dave Weihbrecht, Mr. Robert Mull and Mr. Richard Snelbaker.

Staff members present: Mr. James A. Stevens – Authority Manager, Mrs. Susan Hostetler – Office Administrator, Mr. Ryan Rhoades P.E. – Authority Engineer, and Mr. Steve Stine, Esquire – Authority Solicitor

Others present:

Dave Lenker II

The board was informed that Mr. Steve Fisher had to resign his post on the authority board as of February 28, 2011. Mr. Fisher moved out of the township and sold his Silver Spring Township property on the aforementioned date. A vacancy presently exists on the authority board with Mr. Fisher's departure.

SUPERVISOR'S COMMENTS

Supervisor David Lenker stated three items of interest; Hempt Road will be repaired and repaved from the Texaco Road intersection to US Route 11. There will be solicitation for bids circulated for the renovations of the new township offices, which are tentatively scheduled for occupation by mid-summer, 2011. Lastly, the township is currently evaluating the employee wages and comparing them to other municipalities in the area.

APPROVAL OF MINUTES

On a Snelbaker-Brown motion, the board approved the minutes of February 16, 2011.

Motion carried.

PUBLIC PARTICIPATION

None.

TREASURER'S REPORT

On a Mull-Brown motion, the board approved the expenditures for the month of March as presented, in the amount of \$193,327.37.

Motion carried.

On a Mull-Brown motion, the bills listed below were approved for payment from the Authority Capital Reserve Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Mechanicsburg Boro	Mar-11	Mechanicsburg - Bay Upgrade	\$113,003.35
Middlesex Authority		BNR - Carlisle Bay Upgrade	\$0.00
Middlesex Authority		WWTP Capital - Carlisle Bay Upgrade	\$0.00
Law Office of S. Stine		Trindle Spring Run Interceptor	\$0.00
Pennoni Assoc.	465469	Treatment Plant Expansion	\$546.00
Pennoni Assoc.	465472	Willow Terrace Sewer Extension	\$360.00
Pennoni Assoc.	465473	Trindle Spring Run Interceptor	\$14,609.43
Total			\$128,518.78

Motion carried.

On a Mull-Snelbaker motion, the bills listed below were approved for payment from the Authority Developer's Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	465474	Country Club Estates - Final Subdivision	\$9,650.90
Pennoni Assoc.	465475	Rivendell - Phase 3	\$925.50
Pennoni Assoc.	465476	Mulberry Court (F)	\$884.00
Pennoni Assoc.	465479	Crossroads at Walden (F)	\$404.68
Total			\$11,865.08

Motion carried.

On a Mull-Brown motion, the bills listed below were approved and forwarded to the Township Developer's Account for payment:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	465477	Milfording Highlands - Phase III (F)	\$725.25
Pennoni Assoc.	465478	114 Associates (P)	\$288.62
Pennoni Assoc.	465480	Metro Bank - Kohl's Site (S)	\$185.25
Pennoni Assoc.	465481	Moyer & Moyer Day Care (S)	\$185.25
Total			\$1,384.37

Motion carried.

ENGINEER'S REPORT

Mr. Rhoades discussed the content of his report, dated March 11, 2011. An item noted but not on the report was the line location work (potholing) being done in association of the Trindle Spring Interceptor project. The exact location of the PAWC water main on Mulberry Drive was being investigated to avoid conflict with the proposed sewer main placement, and Mr. Rhoades indicated there should be no conflict as per the results of the investigation by USG.

OLD BUSINESS **DELINQUENT CUSTOMER LIST**

Noted as received.

FINANCIAL REPORTING AND RELATED MATTERS

On a Snelbaker-Brown motion, the authority approved a transfer of \$66,000.00 from its Integrity Bank Line of Credit to the Authority's Capital Reserve account, also held within Integrity Bank. The subject draw is to cover payment for the Mechanicsburg Upgrade billings received this month, as mandated by the Chesapeake Bay Initiative.

Motion carried.

NEW BUSINESS

RESOLUTION A-2011-01 - GREASE CONTROL POLICY AND GUIDELINES

This item was tabled until the April Meeting. The discussion of the matter resulted in the suggestion of including the contents of this policy being added to a revision of the authority's existing Sewer Construction Specification Manual.

INSURANCE – BROKER OF RECORD

On a Brown-Mull motion, the Authority approved Jerry Schnell and Cumberland Valley Insurance to be named insurance Broker of Record for the Silver Spring Township Authority, after a detailed discussion of the authority's various insurance coverage levels and policy.

Motion carried.

OTHER PERTINENT BUSINESS

None.

ADJOURNMENT

On a Brown-Weihbrecht motion, the Authority meeting was adjourned at 6:23 PM

Chairman

Recording Secretary