

# MINUTES

## **SILVER SPRING TOWNSHIP AUTHORITY REGULAR MEETING**

**March 17, 2010  
5:30 PM**

The Silver Spring Township Authority met in regular session on Wednesday, March 17, 2010 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Chairman Brown called the meeting to order at 5:30 PM, and opened with the Pledge of Allegiance.

Authority members present: Mr. Russell Brown, Mr. Dave Weihbrecht , Mr. Robert Mull, Mr. Steve Fisher and Mr. Richard Snelbaker.

Staff members present: Mr. James A. Stevens – Authority Manager, Mr. Ryan Rhoades P.E. – Authority Engineer, Mr. Steve Stine, Esquire – Authority Solicitor, and Mrs. Susan Hostetler – Office Administrator.

Others present:

Dave Lenker

Michael Backley

Marguerite Hobbs

### SUPERVISOR'S COMMENTS

Supervisor David Lenker gave an update on the status of the municipal office location search and the improvements planned for the intersection of Hogestown Road and Texaco Road.

### APPROVAL OF MINUTES

On Brown-Mull motion, the board approved the minutes of February 17, 2010, with the addition of Mr. Snelbaker's abstention from voting on approval of the December, 2009 authority minutes.

Motion carried.

### PUBLIC PARTICIPATION

None.

### TREASURER'S REPORT

On a Mull-Fisher motion, the board approved the expenditures for the month of March as presented, in the amount of \$99,489.99.

Motion carried.

On a Mull-Fisher motion, the bills listed below were approved for payment from the Authority Developer's Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	433106	Eastern Communities Foxwoods	\$55.00
Pennoni Assoc.	433108	Hillside Farms - Phase 5	\$220.00
Pennoni Assoc.	433109	Silver Spring Commerce Park (F)	\$485.00
Pennoni Assoc.	433110	Towns @ Oakwood Final Land Development	\$110.00
Pennoni Assoc.	433111	Evergreen II - Phase 5	\$55.00
Pennoni Assoc.	433115	Carmella on Woods - Phase 2 & 3 (F)	\$759.50
<b>Total</b>			<b>\$1,684.50</b>

Motion carried.

On a Mull-Snelbaker motion, the bills listed below were approved and forwarded to the Township Developer's Account for payment.

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	433107	Evergreen II - Phase 1 Final Sub. Plan	\$155.00
Pennoni Assoc.	433112	Lot 1 Ridge Hill Road (P)	\$55.00
Pennoni Assoc.	433113	Mulberry Court (F)	\$200.00
Pennoni Assoc.	433114	Walden Lots 105-113 (F)	\$175.50
Pennoni Assoc.	433116	114 Associates	\$196.50
Pennoni Assoc.	433117	Silver Spring Family Health Center	\$112.50
Pennoni Assoc.	433118	Crossroads at Walden (F)	\$112.50
<b>Total</b>			<b>\$1,007.00</b>

Motion carried.

### ENGINEER'S REPORT

Mr. Rhoades discussed the content of his report, dated March 12, 2010.

### OLD BUSINESS DELINQUENT CUSTOMER LIST

Mrs. Hobbs of 6 Cardamon Drive presented the board with a request for a payment arrangement on her past due sewer rental account, which is in the collection process and presently totals \$4,407.77. After a brief discussion with Mrs. Hobbs, the board stipulated the payment arrangement as follows:

1. \$1,500 payment must be received on or before March 31, 2010.
2. The remainder paid in equal installments of \$969.26 on the following dates: April 30, 2010, May 31, 2010 and June 30, 2010 plus the billing (1<sup>st</sup> Quarter) that is set to go out on April 22, 2010 – and due May 24, 2010.
3. Payments are to be made at the Authority office on due dates.

4. If payments for March, April and May are made when due, the Sheriff's Sale (scheduled for June 2010) will be continued on to September 2010.
5. If the remaining payment in June is made when due the September 2010 Sheriff's sale will be cancelled.
6. Should the Hobbs fail to make any of the above payments by the due date, the Sheriff sale will be held as scheduled or rescheduled, with no further extensions granted.

**FINANCIAL REPORTING AND RELATED MATTERS**

Tabled

**MUNICIPAY CREDIT CARD PAYMENT SERVICE PROPOSAL**

On a Brown-Fisher, the Authority approved the credit card payment service as offered by Municipay, which is outlined in the service agreement.

Motion carried.

**NEW BUSINESS**  
**7th SUPPLEMENTAL AGREEMENT**  
**MECHANICSBURG**

On a Snelbaker-Brown motion, the board approved the 7<sup>th</sup> Supplemental Agreement for Mechanicsburg sewer service as presented. The agreement acknowledged the authority's ownership of 400,000 gallons per day of sewer capacity in the Mechanicsburg WWTP, in addition to setting guidance for the timing of capital improvement payments for any necessary facility upgrades, and increased the allowable amount of sewage flow reversal from 10% up to 50% of the actual present discharge going to the Mechanicsburg WWTP from Silver Spring Township on an annual basis.

Motion carried.

**MAINTENANCE BOND RELEASE**  
**WALDEN, PHASE 1B**

On a Mull-Fisher motion, the board approved the release of the sewer maintenance bonding instrument for the Walden subdivision, Phase 1B, located off of Woods Drive.

Motion carried, with Mr. Weihbrecht abstaining from the vote.

**MAINTENANCE BOND RELEASE**  
**CARMELLA**

On a Mull-Weihbrecht motion, the board approved the release of the sewer maintenance bonding instrument for the Carmella project, located off of Woods Drive.

Motion carried.

**MAINTENANCE BOND RELEASE**  
**HAMLET SQUARE**

On a Brown-Mull motion, the board approved the release of the sewer maintenance bonding instrument for Hamlet Square, located between Woods Drive and Bentzel Drive, and adjacent to the Carmella project.

Motion carried.

**MUNICIPAL SERVICES GROUP (MSG)**

There was nothing to report at this time. The board did direct staff to table this item until information can be gathered and presented with regard the financial services offered by said company, in addition to other financial service providers.

**OTHER PERTINENT BUSINESS**

No further items were brought forth for consideration.

**ADJOURNMENT**

On a Brown-Mull motion, the Authority meeting was adjourned at 6:35PM

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Chairman

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Recording Secretary