

# MINUTES

## **SILVER SPRING TOWNSHIP AUTHORITY REGULAR MEETING**

**May 18, 2011  
5:30 PM**

The Silver Spring Township Authority met in regular session on Wednesday, May 18, 2011 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Vice-Chairman Weihbrecht called the meeting to order at 5:30 PM, and opened with the Pledge of Allegiance.

Authority members present: Mr. Ron Adams, Mr. Robert Mull, Mr. Richard Snelbaker and Mr. Dave Weihbrecht. Absent: Mr. Russell Brown

Staff members present: Mr. James A. Stevens – Authority Manager, Mrs. Susan Hostetler – Office Administrator, Mr. Ryan Rhoades P.E. – Authority Engineer, and Mr. Steve Stine, Esquire – Authority Solicitor

Others present:

David Lenker II

### SUPERVISOR'S COMMENTS

Supervisor David Lenker welcomed Mr. Ron Adams as a newly appointed Authority Board member.

Mr. Lenker state renovations of the new township offices are underway and indicated that they are tentatively scheduled for occupation by mid/late-summer, 2011. Also noted was a Pennsy rezoning request for property adjacent to their quarrying operation, the Woods Drive bridge replacement status, and the Hempt Road paving bid opening.

### APPROVAL OF MINUTES

On a Snelbaker-Mull motion, the board approved the minutes of April 20, 2011.

Motion carried.

### PUBLIC PARTICIPATION

None.

**TREASURER'S REPORT**

On a Mull-Snelbaker motion, the board approved the expenditures for the month of March as presented, in the amount of \$81,778.82.

Motion carried.

On a Mull-Snelbaker motion, the bills listed below were approved for payment from the Authority Capital Reserve Account:

<b><u>Vendor</u></b>	<b><u>Invoice #</u></b>	<b><u>Reference</u></b>	<b><u>Amount</u></b>
Aaction Lock & Door	20342	Door Hardware Closeout for Punchlist	\$135.00
Mechanicsburg Boro	May-11	Mechanicsburg - Bay Upgrade	\$135,972.42
Middlesex Twp Auth.	May-11	Middlesex/Carlisle - Bay Upgrade	\$114,978.61
Pennoni Assoc.	471244	Treatment Plant Expansion	\$1,665.50
Pennoni Assoc.	471247	Trindle Spring Run Interceptor	\$1,650.00
<b>Total</b>			<b>\$254,401.53</b>

Motion carried.

On a Mull-Snelbaker motion, the bills listed below were approved for payment from the Authority Developer's Account:

<b><u>Vendor</u></b>	<b><u>Invoice #</u></b>	<b><u>Reference</u></b>	<b><u>Amount</u></b>
Pennoni Assoc.	471248	Country Club Estates - Final Subdivision	\$3,055.97
Pennoni Assoc.	471249	Walden - Phase 1	\$120.14
<b>Total</b>			<b>\$3,176.11</b>

Motion carried.

On a Mull-Adams motion, the bills listed below were approved and forwarded to the Township Developer's Account for payment:

<b><u>Vendor</u></b>	<b><u>Invoice #</u></b>	<b><u>Reference</u></b>	<b><u>Amount</u></b>
Pennoni Assoc.	471252	114 Associates (P)	\$983.39
<b>Total</b>			<b>\$983.39</b>

Motion carried.

**ENGINEER'S REPORT**

Mr. Rhoades discussed the content of his report, dated May 12, 2011. The final walk-through regarding the Treatment Plant Expansion punch-list items will be address next week.

The Authority Board members requested Mr. Rhoades to do an analysis for the next meeting of the top 3 projects that could be done in the near future as a relation to the Act 537 Plan.

Mr. Rhoades asked for any additional comments/questions pertaining to the specification manual be forwarded to him prior to the next meeting.

**OLD BUSINESS**  
**DELINQUENT CUSTOMER LIST**

Noted as received.

**FINANCIAL REPORTING AND RELATED MATTERS**

On a Mull-Snelbaker motion, the authority approved a transfer of \$219,000.00 from its Integrity Bank Line of Credit to the Authority's Capital Reserve account, also held within Integrity Bank. The subject draw is to cover payment for the Mechanicsburg WWTP and Middlesex WWTP upgrade billings received this month, as mandated by the Chesapeake Bay Initiative.

Motion carried.

**SEWER CONSTRUCTION SPECIFICATION MANUAL REVISION**

This item was tabled until the June meeting in order to allow time for review and additional comments or questions.

**NEW BUSINESS**  
**MAINTENANCE BOND RELEASE –**  
**STERLING GLEN**

On a Mull-Snelbaker motion the Authority approved the release of the maintenance bonding instrument for the Sterling Glen project.

Motion carried.

**SEWER BOND REDUCTION**  
**MILLFORDING HIGHLANDS LOTS 122 A&B**

On a Snelbaker-Mull motion the Authority approved the sewer bonding reduction of \$18,960.00 for Millfording Highlands Lots 122 A&B. The bond will now stand in the amount of \$4,503.00.

Motion carried.

**SEWER BOND ESTABLISHMENT**  
**CROSSROADS AT WALDEN**

On a Mull-Snelbaker motion, the Authority approved the bonding for the Crossroads at Walden sewer facilities to be established in the amount of \$96,816.50, which includes a 10% contingency component.

Motion carried w/Mr. Weihbrecht abstaining.

**TOWABLE PUMP ACQUISITION**  
**DISCUSSION**

After a brief discussion on the price quote for a towable 4” pump (\$31,000), board directed staff to contact Keystone Pump & Power out of Dillsburg for a price quote on used pump unit. Mr. Stevens will contact Keystone Pump and Power for said quote and supply that information to the board at the next meeting.

**OTHER PERTINENT BUSINESS**

Mr. Stevens reported that the Authority was preliminarily approved to receive up to \$1,000,000 from the H2O Grant, and that the Authority would need to execute a Grant Agreement and Commitment Letter in order to move to the next step in the grant application process.

On a Snelbaker-Mull motion, the Authority authorized Mr. Stevens and Chairman Brown to execute the Grant Agreement and Commitment Letter subsequent to review of the documents by the Authority Solicitor and Engineer.

Motion carried.

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Mr. Stevens briefly went over the 2010 Audit Report as prepared by Maher Duessel, and stated that hard copies of the reports will be provided in the June meeting packet.

**ADJOURNMENT**

On a Weihbrecht-Mull motion, the Authority meeting was adjourned at 6:45 PM

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Chairman

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Recording Secretary