

MINUTES

SILVER SPRING TOWNSHIP AUTHORITY REGULAR MEETING

**June 15, 2011
5:30 PM**

The Silver Spring Township Authority met in regular session on Wednesday, June 15, 2011 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Chairman Brown called the meeting to order at 5:30 PM, and opened with the Pledge of Allegiance.

Authority members present: Mr. Russell Brown, Mr. Ron Adams, Mr. Robert Mull, and Mr. Richard Snelbaker. Absent: Mr. Dave Weihbrecht

Staff members present: Mr. James A. Stevens – Authority Manager, Mrs. Susan Hostetler – Office Administrator, Mr. Ryan Rhoades P.E. – Authority Engineer, and Mr. Steve Stine, Esquire – Authority Solicitor

Others present:

David Lenker II

SUPERVISOR'S COMMENTS

Mr. Lenker state renovations are continuing at the new township offices, and they are still tentatively scheduled for occupation by mid/late-summer, 2011. Also noted Hempt Road paving project will be placed on hold due to limited funds, the bids came in higher than anticipated. The developer of the Walden Development currently has proposed a daycare within their community, and more information will be forthcoming. A discussion regarding the accident occurrence issues of the Church Road/Mulberry Drive intersection was briefly undertaken.

APPROVAL OF MINUTES

On a Mull-Adams motion, the board approved the minutes of May 18, 2011.

Motion carried.

PUBLIC PARTICIPATION

None.

TREASURER'S REPORT

On a Mull-Snelbaker motion, the board approved the expenditures for the month of June as presented, in the amount of \$79,065.25.

Motion carried.

On a Mull-Brown motion, the bills listed below were approved for payment from the Authority Capital Reserve Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Grassmaster Plus	51611	Weed Control/Fertilizer	\$525.00
Pennoni Assoc.	473611	Treatment Plant Expansion	\$503.50
Pennoni Assoc.	473614	Trindle Spring Run Interceptor	\$339.00
Total			\$1,367.50

Motion carried.

On a Mull-Adams motion, the bills listed below were approved for payment from the Authority Developer's Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	473615	Country Club Estates - Final Subdivision	\$8,015.67
Pennoni Assoc.	473617	Bent Creek	\$169.50
Pennoni Assoc.	473618	Towns @ Oakwood	\$627.62
Pennoni Assoc.	473621	Milfording Highlands Lots 120 & 122	\$234.16
Pennoni Assoc.	473623	Avalon - Phase I	\$56.50
Total			\$9,103.45

Motion carried.

On a Mull-Snelbaker motion, the bills listed below were approved and forwarded to the Township Developer's Account for payment:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	473616	Walden - Phase 1	\$103.00
Pennoni Assoc.	473619	Rivendell - Phase 3	\$113.00
Pennoni Assoc.	473620	Evergreen 2 Phase 2, 3 & 4	\$113.00
Pennoni Assoc.	473622	Foxwood Estates	\$241.75
Pennoni Assoc.	473624	114 Associates	\$3,353.54
Pennoni Assoc.	473625	Crossroads at Walden	\$822.50
Pennoni Assoc.	473626	Kiddie Academy	\$1,013.16
Pennoni Assoc.	473627	114 Associates	\$154.50
Total			\$5,914.45

Motion carried.

ENGINEER'S REPORT

Mr. Rhoades discussed the content of his report, dated June 9, 2011. The board requested that Mr. Rhoades do an analysis for the top 3 projects that could be done in the near future with regard to the Act 537 Plan obligations. The project/cost outline as follows: Shale Ridge - \$255,000, Willow Terrace - \$730,000 and Trindle Spring Run Interceptor - \$1,900,000.

After a brief discussion the following motions were stated:

On a Brown-Mull motion, the Authority Board approved staff to move forward on the design and undertaking of the Willow Terrace project with a cost estimate of \$730,000.

Motion carried.

On a Brown-Mull motion, the Authority Board approved the continuation of the Shale Ridge project with an estimated cost of \$255,000.

Motion carried.

Mr. Rhoades is continuing to take comments and any questions pertaining to the Sewer Construction Specification Manual, which should be completed prior to the next meeting.

OLD BUSINESS **DELINQUENT CUSTOMER LIST**

Mr. Stevens gave a brief discussion regarding the unique history of the sewer rental account for 26 White Oak Blvd., and that for 6 Cardamon Drive, requesting direction from the board.

On a Snelbaker-Mull motion, the Authority directed staff to contact JSD&C to further the process of collection on behalf of the Authority with both accounts, and any cost incurred in the process were to be passed to those property owners.

Motion carried.

FINANCIAL REPORTING AND RELATED MATTERS

Nothing.

SEWER CONSTRUCTION SPECIFICATION MANUAL REVISION

This item was tabled until the July meeting in order to allow time for review and additional comments or questions.

TOWABLE PUMP
ACQUISITION DISCUSSION

On an Adams-Snelbaker motion, the Authority approved staff to take the necessary actions to effect the purchase of a used 4” towable pump unit, with a cost not to exceed \$20,000.

Motion carried.

NEW BUSINESS
TOWNS @ OAKWOOD
DEDICATION OF SEWER FACILITIES

On a Brown-Adams motion the Authority approved the acceptance of the subject sewer facilities, contingent upon the execution and submittal of the required dedication documents by Classic Communities.

Motion carried w/Mr. Mull abstaining from the vote.

CONTRACT CHANGE ORDER #10
WWTP EXPANSION
- KC CONSTRUCTION CO.

On a Brown-Mull motion the Authority approved Change Order #10 for Contract 2007-04, WWTP Expansion, General-Mechanical, which will result in a decrease of \$1,185.00 for the general-mechanical contract cost.

Motion carried.

KC CONSTRUCTION PYMNT #24 (FINAL)
- CONTRACT #2007-04

On a Brown-Mull motion, the Authority approved the payment to KC Construction in the amount of \$31,515.00 for work completed on the WWTP Expansion project to this date, which satisfies all previous amounts due for the contract and concludes the general/mechanical contract for this project.

Motion carried.

OTHER PERTINENT BUSINESS

There was discussion regarding the subsidence occurring on Holly Lane and Mulberry Drive, due to settling over the sewer lines in those areas. Mr. Stevens indicated that he will have further discussions with the township manager regarding a repair arrangement.

Mr. Stevens updated the board on the noise complaint that was received from several residents living in the Bunker Hill development directly across the creek to the east. Investigation of noise abatement options is being undertaken.

ADJOURNMENT

On a Weihbrecht-Mull motion, the Authority meeting was adjourned at 6:45 PM

Chairman

Recording Secretary