

# MINUTES

## **SILVER SPRING TOWNSHIP AUTHORITY REGULAR MEETING**

**June 16, 2010  
5:30 PM**

The Silver Spring Township Authority met in regular session on Wednesday, June 16, 2010 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Chairman Brown called the meeting to order at 5:35 PM, and opened with the Pledge of Allegiance.

Authority members present: Mr. Russell Brown, Mr. Robert Mull, Mr. Steve Fisher, and Mr. Richard Snelbaker. Absent: Mr. Dave Weihbrecht

Staff members present: Mr. James A. Stevens – Authority Manager, Mr. Ryan Rhoades P.E. – Authority Engineer, and Mr. Steve Stine, Esquire – Authority Solicitor,

Others present:

Dave Lenker

Michael Backley

Kenneth Bolinger

### SUPERVISOR'S COMMENTS

Supervisor David Lenker gave an update on the status of township personnel interviews, Mulberry Drive paving, a Hempt Farms property rezoning request, and other ongoing events within the township.

### APPROVAL OF MINUTES

On a Fisher-Snelbaker motion, the board approved the minutes of May 19, 2010.

Motion carried.

### PUBLIC PARTICIPATION

None.

### TREASURER'S REPORT

On a Mull-Snelbaker motion, the board approved the expenditures for the month of May as presented, in the amount of \$71,527.06.

Motion carried.

On a Mull-Brown motion, the bills listed below were approved for payment from the Authority Capital Reserve Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	440835	Treatment Plant Expansion	\$1,174.00
Pennoni Assoc.	438446	Lambs Gap PS & FM Upgrade	\$8,298.00
Pennoni Assoc.	438447	Shale Ridge Sewer Extension	\$1,507.00
Pennoni Assoc.	438448	Willow Terrace Sewer Extension	\$13,680.00
Pennoni Assoc.	438449	Trindle Spring run Interceptor	\$27,225.00
<b>Total</b>			<b>\$51,884.00</b>

Motion carried.

On a Mull-Brown motion, the bills listed below were approved for payment from the Authority Developer's Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	440841	Hillside Farms - Phase 5	\$696.00
Pennoni Assoc.	440842	Silver Spring Commerce Park (F)	\$449.50
Pennoni Assoc.	440844	Millfording Highlands - Phase 2	\$59.00
Pennoni Assoc.	440846	Mulberry Court	\$5,214.50
James Mumper	Jun-10	Return of Performance Bond Monies	\$7,232.00
<b>Total</b>			<b>\$13,701.00</b>

Motion carried.

On a Mull-Fisher motion, the bills listed below were approved and forwarded to the Township Developer's Account for payment.

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	440843	Rivendell-Phase 3 (F)	\$390.00
Pennoni Assoc.	440845	Lee Souders (F)	\$187.50
Pennoni Assoc.	440847	Walden Lots 105-113 (F)	\$145.00
Pennoni Assoc.	440848	Millfording Highlands-Lots 122B 7 61	\$132.50
Pennoni Assoc.	440849	Crossroads at Walden 129, 130, 187	\$277.50
Pennoni Assoc.	440850	Mechanicsburg Terminal Corp (F)	\$112.50
Pennoni Assoc.	440851	114 Associates	\$355.00
Pennoni Assoc.	440852	Crossroads at Walden (F)	\$100.00
Pennoni Assoc.	440853	Silver Spring Family Health Center	\$155.00
<b>Total</b>			<b>\$1,855.00</b>

Motion carried.

### ENGINEER'S REPORT

Mr. Rhoades discussed the content of his report, dated June 10, 2010. The Act 537 sewer extension projects were the main topic of discussion, in addition to the H2O PA Grant application efforts.

**OLD BUSINESS**  
**DELINQUENT CUSTOMER LIST**

Mr. Stevens reported that 62 Certified Mail notifications were sent out in the present collection cycle, with 7 residents paying the amounts due as of the meeting date. The 6 Cardamon Drive account was paid in full and settled by the mortgage company. The 12 W. Main Street property has been settled, and the Sheriff's Sale scheduled for that property has been cancelled.

Mr. Kenneth Bolinger, owner of the property located at 6615 Carlisle Pike, came before the board to request relief and/or a payment arrangement for the delinquent sewer rental bill due for said property, totaling \$4,690.96 to this meeting date. Mr. Bolinger indicated that he was having financial difficulties and had tenant rent delinquency issues at the subject property. A proposal of paying \$500 per month until the past due amount was satisfied was offered by Mr. Bolinger, and the board had inquired of staff about past payment arrangement policies utilized by the authority. Mr. Stevens indicated that the practice for such occurrences was to pay half of the amount due initially, and pay on the remaining amount over a period not to exceed three months, in addition to the ongoing sewer rents when due. After further discussion with Mr. Bolinger and staff, the board directed Mr. Bolinger to pay \$500 before June 18, and the remainder with funds from a credit line that was being sought by Mr. Bolinger from the bank, if said application for credit line was approved. In the event that the credit line was not approved, the matter was to be revisited at the next meeting.

**FINANCIAL REPORTING AND RELATED MATTERS**

On a Mull-Brown motion, the board authorized staff to transfer \$85,000 from the Sewer Revenue Account to the Capital Reserve Account, for purposes of covering the amount of checks written from the Reserve account for WWTP upgrade work and capital engineering services.

Motion carried.

Mr. Brown indicated that he planned to bring the Rate Analysis Study issue from the table at the July meeting, for purposes of discussion. The matter was formerly tabled until the August 2010 meeting.

**REQUEST FOR CONSIDERATION OF HEALTH INSURANCE COVERAGE REIMBURSEMENT**

This matter has been tabled until the August 2010 meeting.

**NEW BUSINESS**  
**WESTHAFER ESTATES, TEXACO ROAD-**  
**REQUEST FOR SEWER PLANNING**  
**EXEMPTION**

On a Brown-Snelbaker motion, the board approved the endorsement of sewer capacity availability for the Westhafer Estates subdivision plan located near Keener Drive, in the amount of 3,808 gallons per day from 16 residential lots.

Motion carried.

**PSI PUMPING SOLUTIONS, PAYMENT**  
**APPLICATION #7, CONTRACT 2007-05**

On a Snelbaker-Brown motion, the board approved payment to PSI Pumping Solutions for electrical work associated with the WWTP upgrade, in the amount of \$70,090, which leaves a balance of \$5,000 remaining for completion of the electrical portion of the project.

Motion carried.

**ESHENAUERS FUELS, PAYMENT #7**  
**(FINAL), CONTRACT 2007-06**

On a Fisher-Mull motion, the board approved payment to Eshenaurs Fuels for HVAC work associated with the WWTP upgrade, in the amount of \$9,995, which completes the HVAC portion of the project.

Motion carried.

**OTHER PERTINENT BUSINESS**

Mr. Stevens announced that staff was planning to offer an open house tour of the newly expanded and upgraded WWTP facility located at 60 Millfording Road on Friday, July 23<sup>rd</sup> 2010, from 9:00AM until 2:00PM.

**ADJOURNMENT**

By general consensus, the Authority meeting was adjourned at 6:05 PM

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Chairman

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Recording Secretary