

MINUTES

SILVER SPRING TOWNSHIP AUTHORITY REGULAR MEETING

**July 20, 2011
5:30 PM**

The Silver Spring Township Authority met in regular session on Wednesday, July 20, 2011 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Chairman Brown called the meeting to order at 5:32 PM, and opened with the Pledge of Allegiance.

Authority members present: Mr. Russell Brown, Mr. Ron Adams, Mr. Robert Mull, Mr. Dave Weihbrecht and Mr. Richard Snelbaker.

Staff members present: Mr. James A. Stevens – Authority Manager, Mr. Ryan Rhoades P.E. – Authority Engineer, and Mr. Steve Stine, Esquire – Authority Solicitor

Others present:

David Lenker II
David Palmer

Marlin Wood
Phil Groff

SUPERVISOR'S COMMENTS

Township Supervisor David Lenker stated that renovations at the new Township office buildings are continuing on schedule, and occupancy of the building is anticipated in September, 2011. Also noted were Hempt Road bridge capacity limitations, Metro Bank plan drainage issues (on the Kohl's property), and that Mr. Lenker was appointed as Roadmaster for the Township. Mr. Lenker closed his comments by mentioning the ongoing issues regarding accident occurrences at the Church Road/Mulberry Drive intersection, and that discussions with the Borough of Mechanicsburg were being undertaken to find a solution to the issue.

APPROVAL OF MINUTES

On a Mull-Adams motion, the board approved the minutes of June 15, 2011.

Motion carried.

PUBLIC PARTICIPATION

David Palmer and Phil Groff came before the board to voice a noise complaint against the Authority for its aeration blowers that are in service at the wastewater treatment facility. Both individuals are residents of Hampden Township and reside in the Hampden Heights subdivision, which is east of the Milfording Road treatment plant and on the eastern side of the Conodoguinet Creek. Mr. Stevens indicated that Mr. Palmer and Mr. Groff did contact staff regarding this matter prior to the meeting, and had set up a meeting to show them the area of the plant where the blowers are housed. Mr. Stevens also indicated that Authority Engineer Ryan Rhoades was present at that meeting, and upon request contacted Mr. Timothy Daily of Pennoni Associates' Philadelphia office to discuss alternatives regarding reprogramming the treatment system to run two blowers

simultaneously at half speed. Mr. Stevens reported that Mr. Daily indicated such a change would require the PLC unit to be reprogrammed and the aeration piping to be reconfigured with additional valves installed, but would not offer any assurance that such a change would reduce blower noise to the desired level and meet the mandatory treatment goals of the NPDES permit, estimating that the cost of such a change would be in excess of \$100,000 and require the Authority to acquire a DEP Part II Permit for such revision. A detailed explanation of the noise issue was given to the board by Mr. Groff and Mr. Palmer. After hearing the detailed issues relevant to the matter, the board directed staff to investigate the options that are available in controlling the amount of sound escaping from the blower room. The board directed staff to keep them informed of the issue, and asked Mr. Palmer and Mr. Groff to contact Mr. Stevens for any future communications regarding this matter.

TREASURER’S REPORT

On a Mull-Adams motion, the board unanimously approved the expenditures for the month of June as presented, in the amount of \$109,316.29.

Motion carried.

On a Mull-Brown motion, the bills listed below were unanimously approved for payment from the Authority Capital Reserve Account:

| <u>Vendor</u> | <u>Invoice #</u> | <u>Reference</u> | <u>Amount</u> |
|------------------|------------------|--|---------------------|
| Mechnicsbrg Boro | Jul-11 | Mechanicsburg Bay Upgrade-10 th Billing | \$251,998.90 |
| Middlesex Twp | Jul-11 | Middlesex/Carlisle Bay Upgrade | \$65,619.60 |
| Pennoni Assoc. | 476559 | Treatment Plant Expansion | \$668.00 |
| Pennoni Assoc. | 476561 | Shale Ridge Sewer Extension | \$1,178.44 |
| Pennoni Assoc. | 473614 | Willow Terrace Sewer Extension | \$642.50 |
| Total | | | \$320,107.44 |

Motion carried.

On a Mull-Snelbaker motion, the bills listed below were unanimously approved for payment from the Authority Developer’s Account:

| <u>Vendor</u> | <u>Invoice #</u> | <u>Reference</u> | <u>Amount</u> |
|----------------|------------------|--|-------------------|
| Pennoni Assoc. | 476564 | Country Club Estates - Final Subdivision | \$1,742.20 |
| Pennoni Assoc. | 476567 | Mulberry Court | \$323.74 |
| Pennoni Assoc. | 476566 | Towns @ Oakwood | \$56.50 |
| Pennoni Assoc. | 476568 | 114 Associates | \$2,510.25 |
| Total | | | \$4,632.69 |

Motion carried.

On a Mull-Brown motion, the bills listed below were unanimously approved and forwarded to the Township Developer’s Account for payment:

| <u>Vendor</u> | <u>Invoice #</u> | <u>Reference</u> | <u>Amount</u> |
|----------------|------------------|------------------|-----------------|
| Pennoni Assoc. | 476565 | Walden - Phase 1 | \$329.00 |
| Total | | | \$329.00 |

Motion carried.

ENGINEER'S REPORT

Mr. Rhoades discussed the content of his report, dated July 14, 2011. Mr. Rhoades briefly discussed the status of the Joint Permit for the Trindle Springs Interceptor project, which has been issued by DEP to the Authority.

OLD BUSINESS **DELINQUENT CUSTOMER LIST**

Mr. Stevens gave a brief discussion regarding the status of the accounts that are presently past-due. A discussion was undertaken regarding a payment collection issue with the owner of 7 Mellwood Lane.

The board acknowledged the status of the pending collection actions.

FINANCIAL REPORTING AND RELATED MATTERS

Mr. Stevens recommended a draw of \$305,000 on the Authority's credit line with Integrity Bank to cover the checks written in July against the Capital Reserve and Improvement fund.

On a Snelbaker-Weihbrecht motion, a draw in the amount of \$305,000 was unanimously approved by the board to cover payments written against the Capital Reserve and Improvement fund.

Motion carried.

SEWER CONSTRUCTION SPECIFICATION MANUAL REVISION

Mr. Rhoades asked for any additional comments or questions regarding the content of the revised construction specification manual. Hearing no further comments, Mr. Rhoades indicated that the manual content and layout would be finalized and be presented at the August meeting for review and possible approval.

NEW BUSINESS **RESOLUTIONS OF CONDEMNATION** **TRINDLE SPRING INTERCEPTOR** **PROJECT**

Solicitor Steven Stine described the condemnation process to the board in detail, and answered several general questions from the members present. The resolutions were a combination of temporary and permanent sewer construction easements, being numbered A-2011-01 to A-2011-08. After a discussion of the process involved in obtaining the required easements to undertake the Trindle Spring Interceptor project, the board directed staff to begin the steps necessary to obtain the required easements.

On a Snelbaker-Mull motion, all resolutions except A-2011-04 were adopted by unanimous vote. A second Weihbrecht-Mull motion was made to adopt resolution A-2011-04, with Mr. Snelbaker abstaining from that vote, which was approved unanimously by the voting members.

Motions carried with Mr. Snelbaker abstaining from voting on Resolution A-2011-04.

OFFICE LEASE RENEWAL
31 EAST MAIN STREET
NEW KINGSTOWN

On a Brown-Weihbrecht motion, the Authority unanimously approved the lease for 31 East Main Street, New Kingstown, for a month to month term up over a one-year period beginning on August 1, 2011. The agreed cost of the lease space was kept at the same rate as the previous year, which is \$1,000 per month.

Motion carried.

OFFICE LEASE PROPOSAL
5 WILLOW MILL PARK ROAD
MECHANICSBURG

After reviewing the content of the proposed lease for tenant space in the newly-renovated Silver Spring Township office buildings, the board decided to table action on the lease document until August, so that several terms could be further discussed with the Township's management staff.

SEWER BOND ESTABLISHMENT
114 ASSOCIATES, LOT 3

On a Brown-Snelbaker motion, the bonding for the sanitary sewer extension required for Lot 3 of the 114 Associates project was unanimously approved by those voting in the amount of \$69,124.00, which includes a 10% contingency amount. The project is located on the former PHICO property, at the southeast corner of the intersection of Route 11 and Route 114.

Motion carried, with Mr. Weihbrecht abstaining from the vote.

OTHER PERTINENT BUSINESS

The Authority asked Mr. Lenker if he knew the construction schedule for the road widening project being undertaken in and along the intersection of Routes 11 and 114. Mr. Lenker indicated that the project would be ongoing for several more weeks.

The Business Advisory Council Golf Outing to benefit the local fire companies was announced to those present.

Mr. Stevens gave an update on the status of the Authority's H2O PA Grant application, which was progressing smoothly and fund disbursement is being anticipated within the next several weeks.

ADJOURNMENT

By general consensus, the Authority meeting was adjourned at 6:55 PM.

Chairman

Recording Secretary