

# MINUTES

## **SILVER SPRING TOWNSHIP AUTHORITY REGULAR MEETING**

**July 21, 2010  
5:30 PM**

The Silver Spring Township Authority met in regular session on Wednesday, July 21, 2010 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Chairman Brown called the meeting to order at 5:30 PM, and opened with the Pledge of Allegiance.

Authority members present: Mr. Russell Brown, Mr. Robert Mull, Mr. Steve Fisher, and Mr. Richard Snelbaker. Absent: Mr. Dave Weihbrecht

Staff members present: Mr. James A. Stevens – Authority Manager, Mrs. Susan Hostetler – Office Administrator, Mr. Ryan Rhoades P.E. – Authority Engineer, and Mr. Steve Stine, Esquire – Authority Solicitor

Others present:

Dave Lenker  
Julia Morton

Michael Backley  
Kevin Bupp

Kenneth Bolinger

### SUPERVISOR'S COMMENTS

Supervisor David Lenker gave an update on the status of proposed township office buildings located on Willow Mill Park Road, the road construction project on Texaco Road, and indicated that the new township manager will be starting on August 2, 2010. Also noted was the Hempt Farms property request for rezoning meeting scheduled for July 28, 2010.

### APPROVAL OF MINUTES

On a Mull-Fisher motion, the board approved the minutes of June 16, 2010.

Motion carried.

### PUBLIC PARTICIPATION

Mr. Kenneth Bolinger, owner of the property located at 6615 Carlisle Pike, came before the board to request a payment arrangement for the delinquent sewer rental bill due for said property, presently totaling \$4,190.96. Mr. Bolinger indicated that he was having financial difficulties and had been turned down for financing. After a brief discussion, the board directed Mr. Bolinger to pay half of the amount past due, which equals \$2100.00, no later than July 29, 2010. A forbearance agreement would then be executed by the authority for this account, and the remaining balance of \$2090.96 was to be divided into four monthly payments of \$522.74 plus any current billings as they come due before the authority.

Ms. Julia Morton of 9 Cumberland Estates Drive came before the authority to request an extension of time for connecting her property to the public sewer system, due to financial difficulties in paying the tapping and sewer installation fees by the end of August, as originally set by the authority.

On a Brown-Fisher motion, the authority approved an extension of connection for the Cumberland Estates residents that have yet to purchase their permit and connect their home until November 30, 2010.

Motion carried.

**TREASURER’S REPORT**

On a Mull-Snelbaker motion, the board approved the expenditures for the month of July as presented, in the amount of \$154,440.79.

Motion carried.

On a Mull-Fisher motion, the bills listed below were approved for payment from the Authority Capital Reserve Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Boro of Mechanicsburg	Jul-10	Mechanicsburg Chesapeake Bay Upgrade	\$18,673.59
Pennoni Assoc.	443783	Treatment Plant Expansion	\$1,246.00
Pennoni Assoc.	443784	Lambs Gap PS & FM Upgrade	\$5,060.00
Pennoni Assoc.	443785	Shale Ridge Sewer Extension	\$576.00
Pennoni Assoc.	443786	Willow Terrace Sewer Extension	\$13,680.00
Pennoni Assoc.	443787	Trindle Spring Run Interceptor	\$14,850.00
Triple Crown	Jul-10	Reimbursement Components (6)	\$4,593.78
		<b>Total</b>	<b>\$58,679.37</b>

Motion carried.

On a Mull-Snelbaker motion, the bills listed below were approved for payment from the Authority Developer’s Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	443789	Towns @ Oakwood	\$110.00
Pennoni Assoc.	443788	Eastern Communities Foxwoods	\$802.00
Pennoni Assoc.	443791	Mulberry Court	\$368.00
		<b>Total</b>	<b>\$1,280.00</b>

Motion carried.

On a Mull-Fisher motion, the bills listed below were approved and forwarded to the Township Developer's Account for payment:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	443790	Rivendell - Phase 3 (F)	\$55.00
Pennoni Assoc.	443792	Mechanicsburg Terminal Corp (F)	\$110.00
Pennoni Assoc.	443793	Charles F & Freda Acri (F)	\$112.50
Pennoni Assoc.	443794	Crossroads at Walden (F)	\$55.00
Pennoni Assoc.	443795	Silver Spring Family Health Center	\$55.00
		<b>Total</b>	<b>\$387.50</b>

Motion carried.

### **ENGINEER'S REPORT**

Mr. Rhoades discussed the content of his report, dated July 16, 2010. The Act 537 sewer extension projects were the main topic of discussion.

### **OLD BUSINESS** **DELINQUENT CUSTOMER LIST**

Mr. Stevens briefly discussed the customer list as presented.

### **FINANCIAL REPORTING AND RELATED MATTERS**

Mr. Brown requested that the finance committee meet on Friday, August 13, 2010 at 9AM to discuss the rate analysis study issue and the financing of upcoming sewer extension and upgrade projects.

### **REQUEST FOR CONSIDERATION OF HEALTH INSURANCE COVERAGE REIMBURSEMENT**

This matter has been tabled until the August 18, 2010 meeting.

### **NEW BUSINESS** **PSI PUMPING SOLUTION,** **PAYMENT APPLICATION #8,** **CONTRACT 2007-05 (FINAL)**

On a Brown-Fisher motion, the board approved the payment of \$5,000 for the completion of the electrical portion of this project. This payment closes the electrical contract for the WWTP upgrade project.

Motion carried.

**BOND REDUCTION REQUEST #3**  
**AVALON SUBDIVISION**

On a Brown-Mull motion, the board approved a reduction of \$126,057.00 to the performance bonding now held against the Avalon public sewer system improvements. The bond will stand in the amount of \$165,451.75 to guarantee the completion of the remaining sewer system improvements in the Avalon subdivision.

Motion carried.

**RESOLUTION A-2010-02**  
**DEDICATION OF SEWER FACILITIES**  
**FOXWOODS SUBDIVISION**

On a Snelbaker-Brown motion, the board accepted the Foxwood subdivision sanitary sewer facilities through adoption of Resolution A-2010-02, and by deed for the sewer facilities located on Lot 5 of said subdivision.

Motion carried.

**WILLOW TERRACE DRIVE**  
**SEWER EXTENSION COST DISCUSSION**

This item has been tabled until the August 18, 2010 meeting.

**OFFICE LEASE RENEWAL**  
**31 E. MAIN STREET, NEW KINGSTOWN**

On a Snelbaker-Brown motion, the board approved the lease for 31 E. Main Street, New Kingstown, for a term of one year at a cost of \$1,000 per month, open to renegotiations next year, pending the outcome of office space negotiations with the township.

Motion carried.

**OTHER PERTINENT BUSINESS**

No further business was presented to the board for consideration.

**ADJOURNMENT**

On a Brown-Snelbaker motion, the Authority meeting was adjourned at 6:50 PM

---

Chairman

---

Recording Secretary