

# MINUTES

## **SILVER SPRING TOWNSHIP AUTHORITY REGULAR MEETING**

**August 17, 2011  
5:30 PM**

The Silver Spring Township Authority met in regular session on Wednesday, August 17, 2011 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Vice Chairman Weihbrecht called the meeting to order at 5:30 PM, and opened with the Pledge of Allegiance.

Authority members present: Mr. Ron Adams, Mr. Robert Mull and Mr. Dave Weihbrecht. Absent Mr. Russell Brown and Mr. Richard Snelbaker.

Staff members present: Mr. James A. Stevens – Authority Manager, Mr. Ryan Rhoades P.E. – Authority Engineer, Mr. Steve Stine, Esquire – Authority Solicitor, and Mrs. Susan Hostetler – Office Administrator.

Others present:

David Lenker II

Gary Byers

### SUPERVISOR'S COMMENTS

Township Supervisor David Lenker stated that renovations at the new Township office buildings are continuing on schedule, and occupancy of the building is anticipated near the end of September, 2011. Also noted was the Hempt Road paving project will be starting within the next few days. Party City will be moving in to one of the rental spaces in the Cremo building at 6499 Carlisle Pike.

### APPROVAL OF MINUTES

On a Mull-Adams motion, the board approved the minutes of July 20, 2011.

Motion carried.

### PUBLIC PARTICIPATION

None.

### TREASURER'S REPORT

On a Mull-Adams motion, the board unanimously approved the expenditures for the month of August as presented, in the amount of \$214,119.16.

Motion carried.

On a Mull-Adams motion, the bills listed below were unanimously approved for payment from the Authority Capital Reserve Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Mechanicsburg Boro	Aug-11	Mechanicsburg - Bay Upgrade	\$104,947.01
Gary Morrow	Jul-07	17 Cumberland Estates Drive	\$3,950.00
Pennoni Assoc.	478864	Lambs Gap PS & FM Upgrade	\$110.00
Pennoni Assoc.	478865	Shale Ridge Sewer Extension	\$113.00
Pennoni Assoc.	478866	Willow Terrace Sewer Extension	\$833.00
Pennoni Assoc.	478867	Trindle Spring Run Interceptor	\$395.50
Middlesex Authority	407560	Carlisle Regional - Bay Upgrade	\$29,930.53
<b>Total</b>			<b>\$140,279.04</b>

Motion carried.

On a Mull-Adams motion, the bills listed below were unanimously approved for payment from the Authority Developer's Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	478869	Country Club Estates - Final Subdivision	\$7,037.35
Pennoni Assoc.	478870	Bent Creek	\$113.00
Pennoni Assoc.	478871	Milfording Highlands - Phase III	\$486.50
Pennoni Assoc.	478872	114 Associates	\$601.50
Pennoni Assoc.	478873	Crossroads at Walden	\$56.50
<b>Total</b>			<b>\$8,294.85</b>

Motion carried.

On a Mull-Adams motion, the bills listed below were unanimously approved and forwarded to the Township Developer's Account for payment:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	478874	114 Associates - Lot 1A (F)	\$277.50
<b>Total</b>			<b>\$277.50</b>

Motion carried.

### ENGINEER'S REPORT

Mr. Rhoades discussed the content of his report, dated August 12, 2011.

### OLD BUSINESS DELINQUENT CUSTOMER LIST

Noted as received.

**FINANCIAL REPORTING AND RELATED MATTERS**

Mr. Stevens inquired about paying the current invoices for capital expenses using the money already in Capital Reserve, instead of borrowing against the Integrity Bank Line of Credit. The board directed staff to use the funds presently in the Capital Reserve account to cover the checks written for capital expenses this month.

**SEWER CONSTRUCTION SPECIFICATION MANUAL REVISION**

On a Mull-Adams motion, the Authority approved the August 2011 Sewer Construction Specification Manual as presented by Pennoni Associates.

Motion carried.

**OFFICE LEASE PROPOSAL  
5 WILLOW MILL PARK RD  
MECHANICSBURG**

On a Adams-Mull motion, the Authority approved the lease for a ten year period, with the first five years rental cost at \$1,000 per month, and the second five year term increasing to \$1,250 per month. Subsequent term lease costs are to be negotiated between the parties. A change regarding the charging for sewer rents for Township properties being leased by other parties has been included in the agreement.

Motion carried.

**NEW BUSINESS-None Presented**

**OTHER PERTINENT BUSINESS**

There were questions as to why the Authority has money in the PLGIT account. Mr. Stevens explained in the past PLGIT had the better rates and we just kept the money in over the years to keep the account open.

On a Mull-Adams motion the Authority authorized staff to move \$24,500 from PLGIT to Sewer Revenue.

Motion carried.

**ADJOURNMENT**

By general consensus, the Authority meeting was adjourned at 5:48 PM.

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Chairman

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Recording Secretary