

# MINUTES

## **SILVER SPRING TOWNSHIP AUTHORITY REGULAR MEETING**

**October 20, 2010  
5:30 PM**

The Silver Spring Township Authority met in regular session on Wednesday, October 20, 2010 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Chairman Brown called the meeting to order at 5:30 PM, and opened with the Pledge of Allegiance.

Authority members present: Mr. Russell Brown, Mr. Dave Weihbrecht, Mr. Robert Mull, Mr. Steve Fisher and Mr. Richard Snelbaker.

Staff members present: Mr. James A. Stevens – Authority Manager, Mrs. Susan Hostetler – Office Administrator, Mr. Ryan Rhoades P.E. – Authority Engineer, and Mr. Steve Stine, Esquire – Authority Solicitor

Others present:

Dave Lenker

Shad McConnell

### SUPERVISOR'S COMMENTS

Supervisor David Lenker indicated that the Key Development warehouse project in the area south of New Kingstown, between Kost Road and North Locust Point Road and north of the railroad, had been referred to the planning commission for consideration.

Mr. Lenker also indicated that Pennsy Supply and Hempt Brothers are both looking to expand their quarrying operations and have proposals in to the township for consideration.

### APPROVAL OF MINUTES

On a Weihbrecht-Mull motion, the board approved the minutes of September 15, 2010.

Motion carried.

### PUBLIC PARTICIPATION

Shad McConnell of 53 Sample Bridge Road came before the Authority Board to request a payment arrangement to halt the collection process for his past-due sewer account, which presently stands in the amount of \$1,442.95. A discussion of the matter was undertaken between the board and Mr. McConnell. The board directed staff to prepare a forbearance agreement for the matter and divide the amount due between three payments, which is to be concluded by the end of December, 2010.

On a Brown-Mull, the board approved a payment arrangement of \$480.98 per month starting in October 2010.

Motion carried.

## TREASURER'S REPORT

On a Mull-Brown motion, the board approved the expenditures for the month of October as presented, in the amount of \$195,380.16.

Motion carried.

On a Mull-Fisher motion, the bills listed below were approved for payment from the Authority Capital Reserve Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Mechanicsburg Boro	Sep-10	Mechanicsburg WWTP Upgrade	\$99,995.92
Middlesex Twp. Auth.	Oct-10	Carlisle Regional Wastewater Treatment Upgrade	\$90,887.60
Middlesex Twp. Auth.	Oct-10	Carlisle Regional Wastewater Treatment Upgrade	\$9,716.20
Pennoni Assoc.	452436	Treatment Plant Expansion	\$843.00
Pennoni Assoc.	452437	Lambs Gap PS & FM Upgrade	\$1,136.00
Pennoni Assoc.	452439	Willow Terrace Sewer Extension	\$2,004.00
Pennoni Assoc.	452440	Trindle Spring Run Interceptor	\$825.00
Triple Crown	Oct-10	Reimbursement Component	\$12,250.08
<b>Total</b>			<b>\$217,657.80</b>

Motion carried.

On a Mull-Brown motion, the bills listed below were approved for payment from the Authority Developer's Account:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	452441	Milfording Highlands - Final Subdivision	\$227.00
Pennoni Assoc.	452442	Silver Spring Commerce Park	\$228.00
Pennoni Assoc.	452443	Towns @ Oakwood	\$110.00
Pennoni Assoc.	452444	Rivendell - Phase 3	\$11,415.50
Pennoni Assoc.	452448	Silver Spring Family Health Center	\$288.00
<b>Total</b>			<b>\$12,268.50</b>

Motion carried.

On a Mull-Fisher motion, the bills listed below were approved and forwarded to the Township Developer's Account for payment:

<u>Vendor</u>	<u>Invoice #</u>	<u>Reference</u>	<u>Amount</u>
Pennoni Assoc.	452445	Lee Souders	\$77.50
Pennoni Assoc.	452446	Carmella on Woods - Phase 2 & 3	\$419.00
Pennoni Assoc.	452447	Crossroads at Walden (F)	\$110.00
Pennoni Assoc.	452449	Kiddie Academy	\$45.00
<b>Total</b>			<b>\$651.50</b>

Motion carried.

## **ENGINEER'S REPORT**

Mr. Rhoades discussed the content of his report, dated October 14, 2010. Also noted was that the successful H2O PA grant recipients will be announced on Tuesday, November 16, 2010.

## **OLD BUSINESS** **DELINQUENT CUSTOMER LIST**

Mr. Stevens briefly discussed the customer list as presented.

## **FINANCIAL REPORTING AND RELATED MATTERS**

This discussion was tabled until November or such time when the board discusses the sewer rate structure.

## **WILLOW TERRACE DRIVE SEWER EXTENSION COST DISCUSSION**

This item was placed on hold until the outcome of the authority's H2O PA grant application is known, which will be after November 16, 2010.

## **REQUEST TO DISCHARGE – KWICK FILL GROUNDWATER REMEDIATION SYSTEM**

Mr. Stevens indicated that a proposed agreement has been drafted by staff, and an indemnification clause was to be yet added for protection of the authority. After discussing the matter at some length, the board directed staff to include a \$3,000 annual fee for the agreement, which was calculated to cover the overhead cost of staff time for review and filing of reports, and possible solicitor and engineer costs in administering the arrangement. The groundwater system would be treated as one commercial billing unit and the discharge would be billing according to the sewer rental resolution in effect.

## **NEW BUSINESS** **2011 DRAFT OPERATING AND CAPITAL BUDGET – 1<sup>ST</sup> DRAFT**

The board requested that staff set up a budget workshop meeting in the second week of November.

## **OTHER PERTINENT BUSINESS**

On a Mull-Fisher motion, the Authority approved a transfer of \$80,000 from the Sewer Revenue Account to the Capital Improvement Account, to pay capital improvement and Chesapeake Bay upgrade invoices from Mechanicsburg Borough and Middlesex Township that were approved this evening.

## **ADJOURNMENT**

On a Weihbrecht-Mull motion, the Authority meeting was adjourned at 7:06 PM

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Chairman

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Recording Secretary