

MINUTES

BOARD OF SUPERVISORS WORKSHOP SESSION

**JANUARY 13, 2010
6:30 PM**

The Silver Spring Township Board of Supervisors met in a workshop session on Wednesday, January 13, 2010 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Chairman DiFilippo called the Board of Supervisors meeting to order at 6:30 pm.

Supervisors present: Chairman Vincent T. DiFilippo, Vice-Chairman Nancy Konhaus Griffie, Supervisor Mary Lou Pierce-McLain, Supervisor David R. Lenker II, and Supervisor Nathan T. Spade.

Staff members present: Mr. William S. Cook, Township Manager; Ms. Terri A. Martini, Assistant Township Manager; Mr. Steve A. Stine, Esquire, Township Solicitor; Mr. Bony R. Dawood, PE, Township Engineer; Mr. James R. Sadler, Chief of Police; Mr. Jeff R. Williams, Director of Parks and Recreation; and Ms. Kathy K. Kramer, Assistant Secretary.

Others present:

Karl Miller	Kathi Pifer
Lionel Spenard	Quin Hock
Marlin Wood	Joyce & Jerry Booz
Jen DeGaetano	Wayne Stevenson
Becca Gregg	G. Diener
J. Diener	Rachel Manning
J. R. Zeigler	Dale Miller
Dennis Sheppard	Jim Stevens
Jeanene Walker	Chris Gulotta
Keith Marston	Deb Snyder
Kurt Minnich	Mark DiSanto
Mark Coakley	

PUBLIC PARTICIPATION EXECUTIVE SESSION

Chairman Vince DiFilippo announced that an Executive Session was held immediately prior to this meeting to discuss real estate property and personnel issues.

Mr. Lionel Spenard remarked regarding Mr. Jim Hall's response letter concerning zoning issues. The Board asked that Mr. Hall make more frequent visits to the site.

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NEW KINGSTOWN
VISION STREETScape
PROPOSAL

Mr. Chris Gulotta discussed the New Kingstown Vision Streetscape Proposal with the Board.

On a Pierce-McLain/Griffie motion, the Board of Supervisors accepted New Kingstown Vision's recommendation for the Streetscape Proposal from Kairos Design Group and recommended that Kairos Design Group be authorized to perform the work.

The motion carried.

VETERANS MEMORIAL
COMMITTEE MEMORIAL
PRESENTATION

Mr. Kurt Minnich, Chairman of the Veterans Memorial Committee, gave a brief presentation of the Open Design project.

On a Spade/Griffie motion, the Board of Supervisors approved the design and placement of the memorial at a location in Willow Mill Park.

The motion carried.

On a Spade/Griffie motion, the Board of Supervisors authorized the Township and Veterans Memorial Committee to proceed with a contract with the architect and the fundraising campaign.

The motion carried.

APPROVAL OF
MINUTES
JANUARY 4, 2010

On a Griffie/Lenker motion, the Board of Supervisors approved the minutes from the meeting held on January 4, 2010.

The motion carried.

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TURF CARE MANAGEMENT & CHEMICAL APPLICATION – TRU- GREEN CHEM LAWN CONTRACT

On a Griffie/Spade motion, the Board of Supervisors approved extending the contract for two years for turf care management and chemical application with Tru-Green Chem Lawn in the amount of \$22,706 for 2010 based upon satisfactory 2009 performance.

The motion carried.

HIDDEN CREEK PARK LAND DONATION

On a Pierce-McLain/Griffie motion, the Board of Supervisors authorized staff to work with the Township Solicitor and the Township Engineer to determine the proper procedure for, and proceed with, accepting a donation of land from Mr. and Mrs. Fred Howard at Hidden Creek Park.

The motion carried.

BACKSTOP AT PAUL WALTERS MEMORIAL PARK #3

On a Spade/Griffie motion, the Board of Supervisors approved staff obtaining bids for the replacement of the backstop on field #3 at Paul Walters Memorial Park. The bid prices will be provided to the Board of Supervisors for consideration at a future meeting.

The motion carried.

SKID LOADER LEASE

On a Spade/Pierce-McLain motion, the Board of Supervisors approved the lease of a Model S205 "Bobcat" skid loader, for the Parks and Recreation Department, at a yearly cost of \$6,082.50 through a five-year lease-to-buy agreement through the State Contract.

The motion carried with Supervisor Lenker casting a negative vote.

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TRIPLE CROWN
CORPORATION – NEW
OWNERSHIP OF BROOK
MEADOW AND
FOXWOOD

Mr. Mark DiSanto and Mr. Mark Coakley of Triple Crown Corporation discussed a proposal for completing the home construction in Brook Meadow and developing lots in Foxwood with the Board.

Action was deferred until the January 27, 2010 agenda to allow the Township Solicitor time to review Triple Crown's proposal.

HEALTH BENEFIT
EXPENDITURES

On a Spade/Griffie motion, the Board of Supervisors approved the health benefit expenditures for December, 2009.

The motion carried.

PRETREATMENT
ORDINANCE REVISION

On a Lenker/Pierce-McLain motion, the Board of Supervisors authorized the Township Solicitor to prepare the public notice and advertisement for revisions to the Pretreatment Ordinance and set the Board meeting of February 24, 2010 as the date for consideration of adoption.

The motion carried.

APPOINTMENTS

On a Spade/Griffie motion, the Board of Supervisors made the following appointments:

Conservation & PreservationLionel Spenard
Planning CommissionArt D'Agostino

The motion carried.

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ZONING HEARING BOARD MEMBERSHIP

On a Pierce-McLain/Griffie motion, the Board of Supervisors referred the Zoning Ordinance amendment to expand the Zoning Hearing Board membership from 3 to 5 members to the Township and Cumberland County Planning Commissions for their review and comment.

The motion carried.

REQUEST FOR PROPOSALS FOR FINANCIAL ANALYST

On a Spade/Lenker motion, the Board of Supervisors issued a Request for Proposals for a Financial Advisor to evaluate financial options and recommend strategies for meeting the Township's space needs.

The motion carried.

2010 HUMANE SOCIETY AGREEMENT

On a Pierce-McLain/Griffie motion, the Board of Supervisors authorized the execution of the Humane Society of Harrisburg Area, Inc. 2010 Agreement for domestic animal protective services in the amount of \$11,127.33.

The motion carried.

HUSTON MILL – FRIENDS OF WILLOW MILL REPAYMENT STATUS

After discussion, the Board authorized staff to contact Ms. Karen Best, Chairman of the Friends of Willow Mill, to attend the January 27th Board meeting and give an update on the Huston Mill project.

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THE MANORS LD2006-9F,
REVISED

On a Pierce-McLain/Griffie motion, the Board of Supervisors reapproved the Manors, Final Land Development Plan, LD2006-9F, with a revision to Note 1 removing the term “condominium”.

The motion carried.

TEXACO ROAD/HEMPT
ROAD RIGHT-OF-WAY
DISCUSSION

Mr. Bony Dawood discussed three alternative plans for intersection improvements at Hempt and Texaco Roads with the Board. Mr. Dawood will contact the property owner, Mr. Bricker, regarding the intersection and will stake out options for Board review in the fields.

IMPROVEMENTS
SPECIFICATION
MANUAL

RESOLUTION 2009-20

On a Lenker/Griffie motion, the Board of Supervisors adopted Resolution 2009-20 amending and updating segments of the Township’s Improvements Specification Manual.

The motion carried.

EMPLOYEE JOB
ANALYSIS AND WAGE
EVALUATIONS

On a Pierce-McLain/Griffie motion, the Board of Supervisors authorized soliciting proposals from PA Online and Pennsylvania League of Cities and Municipalities, for an employee job analysis and wage evaluation report.

The motion carried.

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LIAISON/PRIORITY REPORTS

Supervisor Spade reported there was no Planning Commission meeting for January. He also reported that Recreation Advisory Council would like to meet with applicants before the Board of Supervisors appointments a new member to the vacancy on the Council.

Supervisor Griffie reported that the Business Advisory Council has the welcome brochure ready for the printer and is requesting an expansion of their committee to nine members. The Business Advisory Council has decided to join the Mechanicsburg Chamber of Commerce. Supervisor Griffie reported that they are working on a Silver Spring Golf outing. The New Kingstown Vision Committee discussed the Streetscape Proposal with Chris Gulotta and will be looking into fundraising ideas.

Supervisor Pierce-McLain reported that the Emergency Management Council held their December meeting at the Fire Mountain Restaurant. She also reported that the Zoning Hearing Board approved Marlys Pike for the AllBetterCare Urgent Care Center sign variance. The Board denied Turkey Hills sign variance and recommended they seek directional signage from PennDOT. Sign variances were approved for Sun Motors.

Supervisor Lenker reported there is a vacancy on the Conservation and Preservation Committee. The committee also discussed the Appalachian Trail Overlay Zone and will have a representative from the Appalachian Trail Conference attend a Committee meeting to discuss this issue.

Supervisor DiFilippo reported that the Veterans Memorial Committee approved the design for the memorial and that staff met with PennDOT to discuss sign options and safety measures at Carlisle Pike and Cumberland Drive intersection.

MANAGER'S REPORT

Mr. William Cook gave the following Manager's Report:

In the near future staff and the Township Engineer will be meeting with LTAP representatives to conduct a safety audit for Township roads.

The staff has not received a report from Mr. Keith Sultzbaugh.

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OTHER PERTINENT BUSINESS

On a Spade/Griffie motion, the Board of Supervisors authorized the Township Manager to expend funds to hire a Certified Commercial Appraiser to provide the Township with an appraisal of 4 Flowers Drive, 8 Flowers Drive, and 5 Willow Mill Park Road.

The motion carried.

Supervisor Spade suggested adding details of land development and subdivision plans to the website to keep residents apprised of new projects in the Township.

Supervisor Griffie notified the public that she elected to take advantage of the Township's Vision Insurance with reimbursement to the Township.

On a Pierce-McLain/Griffie motion, the Board of Supervisors accepted Penn Nation Insurance's compromise offer of \$31,713.15 to settle the damage claim from the traffic accident at Hempt Road and Carlisle Pike.

The motion carried.

On a Pierce-McLain/Lenker motion, the Board of Supervisors approved the agreement with 3rd Element Consulting as the Police Department's new computer service provider in the amount of \$8,600.00.

The motion carried.

Mr. Wayne Stevenson suggested the Highway Department schedule snow removal on Hempt/Texaco Roads first, before traffic packs down the snow, causing icy conditions.

EXECUTIVE SESSION

The Board recessed to an executive session to discuss a personnel matter at 8:50 pm and returned at 9:36 pm.

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ADJOURNMENT

There being no further business or comments to come before the Board, the meeting was adjourned at 9:37 pm by general consensus.

The motion carried.

Recorder: _____
Kathy K. Kramer

APPROVED: _____
Chairman

Assistant Secretary