

MINUTES

BOARD OF SUPERVISORS WORKSHOP SESSION

**MARCH 10, 2010
6:30 PM**

The Silver Spring Township Board of Supervisors met in a workshop session on Wednesday, March 10, 2010 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Chairman DiFilippo called the Board of Supervisors meeting to order at 6:30 pm.

Supervisors present: Chairman Vincent T. DiFilippo, Vice-Chairman Nancy Konhaus Griffie, Supervisor Mary Lou Pierce-McLain, Supervisor David R. Lenker II, and Supervisor Nathan T. Spade.

Staff members present: Mr. William S. Cook, Township Manager; Ms. Terri A. Martini, Assistant Township Manager; Mr. Bony R. Dawood, PE, Township Engineer; Mr. James R. Sadler, Acting Chief of Police; Mr. James E. Hall, Emergency Management Coordination; Ms. Marie A. Daubert, IT Administrator; and Ms. Kathy K. Kramer, Assistant Secretary.

Others present:

Wayne Stevenson	L. Spenard
Marlin Wood	Don Tocket
Vonnie McGuire	Harry McGuire
G. Diener	J. Diener
Jan LeBlanc	Libby Gibson
Becca Gregg	

PUBLIC PARTICIPATION EXECUTIVE SESSION

Chairman DiFilippo announced that an Executive Session was held immediately prior to this meeting to discuss a potential real estate purchase and a personnel issue.

Mr. Don Tocket of Limestone Drive shared concerns regarding several issues dealing with Associated Products. After a lengthy discussion, the Board of Supervisors agreed to meet with neighbors, have staff keep a log of all complaints, extend the mailing list to a 1,500' radius for any future agendas and updates dealing with Associated Products, have the Police Department start issuing citations for violations, and continue with the Zoning Officer making periodical checks for any violations.

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APPROVAL OF
MINUTES
FEBRUARY 24, 2010

On a Lenker/Griffie motion, the Board of Supervisors approved the minutes from the meeting held on February 24, 2010.

The motion carried.

SUPERINTENDENT OF
POLICE – POSITION AND
JOB DESCRIPTION

On a Pierce-McLain/Spade motion, the Board of Supervisors established the position of Superintendent of Police and approved the job description as provided.

The motion carried.

MODULAR SPACE
PROPOSAL

On a Spade/Pierce-McLain motion, the Board of Supervisors deferred action on this item until the March 24 meeting to obtain price quotes from three different vendors.

The motion carried.

KIDDIE ACADEMY
ZONING ORDINANCE
TEXT AMENDMENT –
REVISED

On a Pierce-McLain/Lenker motion, the Board of Supervisors forwarded the Zoning Ordinance Text Amendment to Cumberland County Planning Commission for its review and re-established the hearing date of April 28, 2010 in order to comply with the 30-day notice period.

The motion carried.

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ADMINISTRATION COMPUTER REPLACEMENTS

On a Pierce-McLain/Griffie motion, the Board of Supervisors approved the purchase of four 2010 replacement Administration computers from Freedom Systems at a cost of \$4,857.49 from the COSTARS-3 contract.

The motion carried.

REPLACEMENT COPIER

On a Griffie/Lenker motion, the Board of Supervisors approved the lease of a black and white copier over a 60-month period, from Capital Business Systems, in the amount of \$2,967.46 per year.

The motion carried.

PHANTOM BOX SYSTEM

Mr. James Hall, Emergency Management Coordinator discussed the Phantom Box System with the Board of Supervisors.

On a Pierce-McLain/Spade motion, the Board of Supervisors approved the pre-planned Fire and EMS Phantom Box System with modifications.

The motion carried.

DOGS IN PARKS

On a Spade/Griffie motion, the Board of Supervisors approved the pilot program allowing dogs in Willow Mill and Pleasant View Parks to be continued and reviewed each year.

The motion carried.

APPROVE INITIAL PREPARATION OF THREE GRANTS TO DCNR

On a Pierce-McLain/Spade motion, the Board of Supervisors approved the initial preparation of grants to DCNR for Potteiger Park Master Plan and the Township Trails Master Plan. It was suggested by

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DCNR that the Wind Turbine at Stony Ridge Park be submitted as a DEP Grant.

The motion carried.

EMPLOYEE PENSION
PLANS – ASSET
SMOOTHING METHOD
RESOLUTION 2010-6 AND
RESOLUTION 2010-7

On a Spade/Griffie motion, the Board of Supervisors adopted Resolution 2010-6 for the Police Pension Plan and Resolution 2010-7 for the Non-Uniformed Employee Pension Plan to use a five-year asset smoothing method, up to a maximum of 120%, for the purpose of determining the actuarial value of assets to be effective with the January 1, 2009 actuarial valuations of the Township pension plans.

The motion carried.

HEALTH BENEFIT
EXPENDITURES

On a Pierce-McLain/Spade motion, the Board of Supervisors approved the health benefit expenditures for February, 2010.

The motion carried.

HILLSIDE FARMS
PHASE 5 2006-18F –
REVISED LEGAL
DESCRIPTIONS

On a Lenker/Spade motion, the Board of Supervisors approved the revised plats and legal descriptions for the dedication of Harpers Ferry Way, Roundtop Court, and Antietam Court.

The motion carried.

EMPLOYEE JOB
ANALYSIS & WAGE
EVALUATIONS UPDATE

Ms. Terri Martini reported that proposals should be received before the April 14th Workshop meeting.

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LIAISON/PRIORITY REPORTS

Supervisor Lenker reported there is a vacancy on the Conservation and Preservation Committee since Mr. George Weimer has resigned. Also, a representative from the Appalachian Trail discussed the signs to be installed on Appalachian Drive warning motorists of potential hikers. Residents shared their concerns pertaining to the Appalachian Trail Overlay Zone restrictions and how that would affect their property value.

Supervisor Pierce-McLain reported the Zoning Hearing Board for March was cancelled due to lack of applications being submitted. She also mentioned that the Emergency Management Council (EMC) discussed the outdated Knox boxes and staff is in the process of contacting businesses for updates. The EMC discussed concerns regarding the snow plowing and would like to have certain roads in the Township identified as snow emergency routes. Also mentioned was that the "Jaws of Life" is in need of being replaced.

Supervisor Griffie reported the Business Advisory Council had a presentation from Mr. Kurt Minnich on the Veterans Memorial Committee. The Council will be recommending three new members to the Board for approval at the March 24th meeting. Mr. Ted Ansel discussed the July 23rd Golf Tournament to benefit the Silver Spring Township Emergency Services. The New Kingstown Vision meeting was cancelled last month and a town meeting is scheduled for 2:00 pm on March 21st at the Trinity United Methodist Church. Supervisor Griffie reported that the Cumberland County Municipal Advisory Board discussed the progress on replacing the 800 MHz radios. She also mentioned that the County tax bills and the new assessments have been mailed out. In addition, there is a possibility that FEMA may be refunding a portion of the cost for snow removal from the February snow storms.

Supervisor Spade reported that Mr. John Murphy provided the Planning Commission (PC) with an update on the proposed revisions of the traffic patterns in the PHICO development and at the RT114 intersection. The PC also considered the Silver Spring Family Health Center sketch plan and recommended approval for the Kiddie Academy Zoning Ordinance Text Amendment, Crossroads at Walden and Lots 105-113 Walden to the Board of Supervisors subject to comments. He also reported that the Recreation Advisory Council invited Ms. Karen Best, of The Friends of Willow Mill and Ms. Jan LeBlanc to attend the April meeting. Also discussed was stuffing of the Easter eggs and needing volunteers for the Easter Egg hunt.

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Chairman DiFilippo reported that Mr. David Johnson and Mr. Robert Martin will begin their Police Department reviews starting March 12th. Applications are being accepted for the Superintendent of Police position. He also reported that the Veteran Memorial Committee discussed fundraising campaigns, open houses, and the Golf Tournament fundraiser set for June 25, 2010.

MANAGER'S REPORT

Mr. William Cook gave the following Manager's Report:

The stake-out on Mulberry Drive has been completed and staff will be meeting on site next week with residents to discuss the project.

A total of \$62,000 was spent on the February snowstorms.

Chief Sadler presented a request from officers to engage in work outside of their Township employment.

On a Spade/Pierce-McLain motion, the Board of Supervisors approved temporary overnight security construction employment at Olive Garden until April 14, 2010 with the stipulation of officers not working the day prior to their 6 am – 6 pm Township shift.

The motion carried.

OTHER PERTINENT BUSINESS

Supervisor Lenker mentioned that he would like to meet with staff about a schedule for the conversion of records, to digital format.

Ms. Georgianne Diener reported that she and Mr. Wayne Stevenson attended a Hershey Bear Hockey game, sponsored by HRG.

Supervisor DiFilippo suggested that residents on Woods Drive, from Hogestown Road to Hamlet Square, and Sterling Glen be sent a notice of the April 28, 2010 public hearing for the Kiddie Academy Zoning Ordinance Text Amendment.

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ADJOURNMENT

There being no further business or comments to come before the Board, the meeting was adjourned at 8:34 pm by general consensus.

The motion carried.

Recorder: _____
Kathy K. Kramer

APPROVED: _____
Chairman

Secretary