

MINUTES

BOARD OF SUPERVISORS WORKSHOP SESSION

APRIL 14, 2010
6:30 PM

The Silver Spring Township Board of Supervisors met in a workshop session on Wednesday, April 14, 2010 at the Township Building, 6475 Carlisle Pike, Mechanicsburg, Pennsylvania.

Chairman DiFilippo called the Board of Supervisors meeting to order at 6:30 pm.

Supervisors present: Chairman Vincent T. DiFilippo, Vice-Chairman Nancy Konhaus Griffie, Supervisor Mary Lou Pierce-McLain, Supervisor David R. Lenker, II, and Supervisor Nathan T. Spade.

Staff members present: Ms. Terri A. Martini, Assistant Township Manager; Mr. Bony R. Dawood, PE, Township Engineer; Mr. James R. Sadler, Acting Chief of Police; and Ms. Kathy K. Kramer, Assistant/Secretary.

Others present:

| | |
|--------------------------|------------------------|
| Earl Brackbill | Marlene Brackbill |
| Karl & Joyce Stine | L. Spenard |
| Eugene Graham | Fred Souders |
| Susan Israeloff | James Greene |
| Maureen Shaffer | Keith & Melinda Bailey |
| Ken & Laura Printzenhoff | Dale Miller |
| Jan LeBlanc | Todd Wilson |
| John Murphy | Craig Mellott |
| G. Diener | J. Diener |
| Jerry & Joyce Booz | Wayne Stevenson |
| J. Eakin | V. McGuire |
| H. McGuire | Betty Shearer |
| Ron Clites | Stephanie Clites |
| Don Tocket | Roxanne Lamar |
| Valerie Greene | Trish Leib |
| Libby Gibson | Becca Gregg |

PUBLIC PARTICIPATION

EXECUTIVE SESSION

Chairman DiFilippo announced that an Executive Session was held on Wednesday, April 7, 2010 and immediately prior to this meeting to discuss personnel issues and real estate.

Mr. Jim Greene of Woods Drive expressed concerns with the motorcycle noise on Woods Drive. Staff will notify Appalachian Harley

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Davidson of the complaint and the police department will patrol Woods Drive on the weekends during the summer months.

Mr. Lionel Spenard questioned the Board on the status of the new administrative building. Supervisor DiFilippo replied that there has not been any new development.

APPROVAL OF MINUTES MARCH 24, 2010

On a Spade/Griffie motion, the Board of Supervisors approved the minutes from the meeting held on March 24, 2010.

The motion carried.

HEALTH BENEFIT EXPENDITURES

On a Pierce-McLain/Griffie motion, the Board of Supervisors approved the health benefit expenditures for March, 2010.

The motion carried.

Chairman DiFilippo announced a change in the order of agenda items to consider the 114 Associates, LD2009-1P, waiver request.

114 ASSOCIATES LD2009-1P – WAIVER REQUEST

Mr. John Murphy and Mr. Todd Wilson of Alpha Consulting Engineers, Inc. and Mr. Craig Mellott of Traffic Planning and Design discussed the 114 Associates waiver request with the Board of Supervisors. After a lengthy discussion with residents, the Board directed the engineers to meet with the property owners and residents of Village, Cedar, and Hogestown Roads, and Evergreen Lane.

On a Spade/Pierce-McLain motion, the Board of Supervisors tabled action on the 114 Associates, land development plan, LD2009-1P, waiver request.

The motion carried.

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ON-LOT SEPTIC
MAINTENANCE
ORDINANCE
REQUIREMENTS WAIVER
REQUIEST

Vincent Beaston, Sr.

On a Pierce-McLain/Spade motion, the Board of Supervisors approved the waiver request for the on-lot septic maintenance for Mr. Vincent Beaston, Sr. of 6 Pine Hill Avenue.

The motion carried.

ASSOCIATED
PRODUCTS –
PETITION UPDATE

Mr. Don Tocket of Limestone Drive presented the Board of Supervisors with a petition relating to the operations of Associated Products. The Board of Supervisors will submit the petition to the Department of Environmental Protection.

PROPERTY ACQUISITION
AND FINANCIAL
ANALYSIS UPDATE

On a Spade/Griffie motion, the Board of Supervisors tabled the Property Acquisition and Financial Analysis Update until additional information can be presented.

The motion carried.

2004 & 2007 GENERAL
OBLIGATION BOND
PAYMENTS

On a Pierce-McLain/Lenker motion, the Board of Supervisors authorized the wires for the principal and interest payments to M & T Bank for the 2004 General Obligation Bond in the amount of \$354,115.00 and for the 2007 General Obligation Bond in the amount of \$662,728.76 for the May 1, 2010.

The motion carried.

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TRAILS PLANNING
PROJECT FOR THE
TOWNSHIP –
RESOLUTION 2010-9

On a Pierce-McLain/Spade motion, the Board of Supervisors adopted Resolution 2010-9 supporting the DCNR grant applications for a Township Municipal Greenway and Open Space Network Plan.

The motion carried.

5K RACE – ROAD
CLOSING REQUEST

On a Spade/Griffie motion, the Board of Supervisors approved the closure of a portion of Bernheisel Bridge Road for the 5K Race on May 22, 2010 from 8:45 am to 10:30 am.

The motion carried.

114 ASSOCIATES
LD2009-1P – WAIVER
REQUEST

Discussed earlier in the meeting.

HIGHWAY OCCUPANCY
PERMIT SIGNAL
APPLICATION –
STERLING PARKWAY
AND ROUTE 114

On a Spade/Lenker motion, the Board of Supervisors tabled the Highway Occupancy Permit Signal Application for Sterling Parkway and Route 114.

The motion carried.

FOXWOOD 2003-2F –
SURETY COMPANY
PROPOSAL

On a Spade/Griffie motion, the Board of Supervisors considered the proposal from Forcon International, representing the Surety Company holding the performance bond for public improvements at

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Foxwood. The Board directed staff to send an additional demand upon Surety Company for completion of the remaining improvements secured under the original improvement guarantee.

The motion carried.

TEAM RAHAL OF MECHANICSBURG LD2006-1F

- a. Letter of Credit Release Request
- b. Maintenance Guarantee Establishment Request

On a Pierce-McLain/Lenker motion, the Silver Spring Township Board of Supervisors at its meeting held on April 14, 2010 approved to release the Letter of Credit for the Team Rahal of Mechanicsburg, final land development plan, LD2006-1F, contingent upon the receipt of a Maintenance Guarantee in the amount of \$93,884.00 in a form of financial security acceptable to the Township Solicitor. The security must remain in effect for 18 months.

The motion carried.

- c. Street Dedication Request

On a Pierce-McLain/Spade motion, the Board of Supervisors approved the dedication of Lexus Lane and Roaring Fork Road subject to the Township Engineer's and Solicitor's comments, and the submission of the as-builts in a form acceptable for recording purposes.

The motion carried.

TEAM RAHAL OF MECHANICSBURG 2006-2F – LETTER OF CREDIT REDUCTION REQUEST

On a Pierce-McLain/Griffie motion, the Board of Supervisors approved a reduction in the Letter of Credit to \$208,769.00 for the Team Rahal of Mechanicsburg, final subdivision plan, 2006-2F, including an amount sufficient for the installation of street trees as depicted on the recorded subdivision plan.

The motion carried.

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TEXACO ROAD
IMPROVEMENT PROJECT

- a. Coordination Schedule
with Sewer Line
Installation
- b. Bid Package for
Widening Improvements

On a Lenker Pierce-McLain motion, the Board of Supervisors approved the Township Engineer's schedule to begin the public bid process for the improvements associated with the Texaco Road widening project.

The motion carried.

- c. Solicitation of Appraisal
Services for Right-of-
Way

On a Spade/Griffie motion, the Board of Supervisors approved the solicitation of appraisal services for the additional right-of-way needed at the property located at 170 Texaco Road for the intersection improvements of Hempt and State Roads with Texaco Road.

The motion carried.

ST. PAUL'S
EVANGELICAL
LUTHERAN CHURCH
LD2007-5P – LETTER OF
CREDIT RELEASE
REQUEST

On a Pierce-McLain/Griffie motion, the Board of Supervisors released the Letter of Credit for the St. Paul's Evangelical Lutheran Church, preliminary land development plan, LD2007-5P, conditioned upon an executed agreement to post an improvement guarantee if and when an expansion is reconsidered and before a building permit is issued.

The motion carried.

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AUTO FIRST – LAND
DEVELOPMENT
EXEMPTION REQUEST

On a Spade/Lenker motion, the Board of Supervisors approved the waiver of the requirement to submit a land development plan for a property expansion at 6506 Carlisle Pike, contingent upon the approval of the Zoning Officer of documents detailing the required setbacks.

The motion carried.

PEMA RESOLUTION FOR
A DECLARATION OF
DISASTER
RESOLUTION NO 2010-10

On a Pierce-McLain/Lenker motion, the Board of Supervisors adopted Resolution No. 2010-10 naming Mr. James E. Hall, Emergency Management Coordinator, as the Silver Spring Township agent, responsible for filing documentation of costs on two snowstorms that were declared disasters by the State.

The motion carried.

EMPLOYEE JOB
ANALYSIS & WAGE
EVALUATIONS UPDATE

The Board of Supervisors took no action on this item, but did authorize staff to contact both the Municipal Resources of PA and the DeLissio Consulting Group to confirm quotes on a comparable number of job descriptions and comparable services. This item will be placed on the Board's April 28 Agenda.

UPDATE PERSONNEL
MANUAL
RESOLUTION 2010-9

Item not addressed by the Board.

LIAISON/PRIORITY
REPORTS

Supervisor Lenker reported that a representative from the Appalachian Trail discussed two view corridors on the Trail near the

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Middlesex Township line. The Authority considered delinquent sewer bills and discussed a resolution for getting these accounts paid, and the progress of obtaining quotes for a rate study.

Supervisor Pierce-McLain discussed the first meeting of the Strategic Planning Commission. Each member introduced themselves, discussed the meeting schedule, and the purpose of the group. A Chairperson, Vice-Chair, and Secretary were elected. At the Emergency Management Council, Mr. Jamie Brubaker presented the commercial aspects of the Crossroads in Walden development and the Council discussed the Muslim Community land development plan. The Cumberland County Planning Commission meeting considered the future land use development plan update. Cumberland County took over a blighted property in Silver Spring Township. Supervisor Pierce-McLain reported that the Zoning Hearing Board approved the fireworks display request and the Weber's stone drive was approved contingent upon a professional Engineer's examination of the area and determination of adequate drainage.

Supervisor Spade reported the Planning Commission reconsidered and forwarded the Kiddie Academy Text Amendment to the Board of Supervisors with a recommendation for approval. The text amendment for the Waterford Med Partners was withdrawn and the developers will submit a new text amendment. The Muslim Community land development plan has also been forwarded to the Board with a recommendation for approval. A waiver request for 114 Associates was forwarded to the Board of Supervisors with no recommendation. He reported that the Recreation Advisory Council discussed the Huston Mill and the fundraising efforts. Approximately 275 children attended the Easter Egg Hunt and a 5K race will be held in May.

Supervisor Griffie reported the New Kingstown Vision has scheduled the Adopt-a-Highway clean up on May 1st and a Community yard sale on June 5th, and discussed proposals for maintenance of rental properties. The Business Advisory Council met and focused on their golf outing for July 23rd.

Chairman DiFilippo reported that the Veterans Memorial Committee has commenced its fundraising efforts. An open house is scheduled for April 21st, and a golf tournament at Silver Spring Golf Course is scheduled to be held on June 25th. The Police Department received the March County Crime Statistics and Silver Spring Township rated second in calls to service and first in bookings. Also, the modular unit for the police lockers has been delivered to the campus.

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MANAGER'S REPORT

Ms. Terri Martini, reporting for Mr. William Cook, gave the following Manager's Report:

The Township has been receiving calls regarding the Texaco Road and Route 114 Intersection Project and received a request to conduct a walkthrough of the Ginger Field Development.

Staff is preparing a proposed budget and solicitation schedule for the April 28 agenda.

Ms. Marie Daubert received quotes for new telephones and has recommended retaining the current service on a month-to-month basis, until expansion plans are implemented.

Staff suggests consideration of a Mobile-Mini for the records conversion, storage, and retrieval project.

A draft Resolution was prepared for the Personnel Policy Manual with an update on health benefits and a draft procurement policy was prepared for the Board's consideration.

OTHER PERTINENT BUSINESS

Mr. James Sadler requested \$1,500 for Officer Deborah Snyder to attend an SRO training conference in Kentucky. The Board requested literature for the conference and prices of lodging.

On a Spade/Griffie motion, the Board of Supervisors approved to extend the temporary overnight security employment for 60 days, at Olive Garden, with the stipulation that officers may not work the day prior to their 6 am to 6 pm Township shift.

The motion carried.

On a Spade/Griffie motion, the Board of Supervisors granted Mr. James Sadler permission to engage in outside part-time employment, during off hours, at the Cumberland-Perry Area Vo-Tech School, as a substitute teacher for the Law Enforcement Program.

The motion carried.

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UPDATE PERSONNEL
MANUAL
RESOLUTION 2010-11

On a Griffie/Spade motion, the Board of Supervisors approved Resolution 2010-11 amending the Personnel Policy Manual, updating the sections entitled "Medical Insurance," "Vision Care," and "Dental Care" to provide all full-time regular and probationary employees the opportunity to purchase Township coverage for their spouses effective upon date of hire and/or upon the open enrollment period.

The motion carried.

OFFER OF
EMPLOYMENT
TO RICHARD E. HAMMON,
POLICE
SUPERINTENDENT

On Griffie/Spade motion, the Board of Supervisors made an offer of employment to Mr. Richard E. Hammon, to fill the position of Police Superintendent, at a yearly salary of \$89,000, including other terms and conditions as set forth in the offer of employment letter with the proposed hiring date of May 10, 2010.

The motion carried with Supervisor Pierce-McLain casting a negative vote.

Supervisor Griffie questioned Acting Chief Jim Sadler regarding the contract for car washing and directed staff to solicit quotes for this service. Supervisor Griffie also mentioned that residents are interested in establishing neighborhood watches in the Township.

The Board discussed the proposed procurement policy and suggestions made were to allow a 10% variance in price, while allowing awards to Township businesses. Supervisor Lenker also requested consideration of Township businesses for contracts based on hourly rates and/or limited schedules of performance. Staff will resubmit the revised policy for Board consideration.

Supervisor Lenker suggested that the Highway Department research free of charge Work Zone Safety Courses.

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ADJOURNMENT

There being no further business or comments to come before the Board, the meeting was adjourned at 9:34 pm by general consensus.

The motion carried.

Recorder: _____
Kathy K. Kramer

APPROVED: _____
Chairman

Secretary