



Recreation Advisory Council

REGULAR MEETING MINUTES

April 5, 2011

In Attendance:

Dave Stine (Chair), Jim Smith, Dick Norrie, Rhoda Ioeger, Nate Spade, Jason Sanseverino, Theresa Eberly, Carl Marrara

Absent:

Scott Pepperman (Vice-Chair), Ed Rigg

Staff:

Jeff Williams, Kristy Owens

Other:

None

The meeting was called to order by Chairman Stine at 6:02 pm.

Approval of Minutes

The minutes from March 1, 2011 were on a motion from Jason, seconded by Theresa.

Liaison

Mr. Spade reported that there is a re-zoning request coming to the Board at the next Board meeting on a parcel on the other side of Bernheisel Bridge Road from Stony Ridge Park. A discussion on possible uses for the property occurred. Mr. Spade asked any RAC members with opinions or comments to send them along to himself or any member of the Board prior to the meeting.

Director/Assistant Director Report

OLD BUSINESS

- Jeff provided an update on farming the Paul Walters Park extension acreage. Dawood has surveyed and staked the appropriate parcel and staff will have an on-site meeting with the contractor.
- Kristy provided a report on the 5K "Irish Jig Jog" that included a financial summary. Because of an increase in the number of participants and sponsors, the event had a large, positive operating margin. On a motion by Jason, seconded by Dave, RAC voted to donate \$1,000 from the race receipts to the Veteran's Memorial Committee and to schedule a check presentation at a Board meeting.
- Kristy provided an update on email lists and social media.
- Kristy gave a report on the upcoming egg hunt. Jason will be the bunny again and we have plenty of volunteers. She gave details on the egg stuffing night. Hershey has donated all the candy again. We have more sponsors.
- Jeff gave updates on youth sports groups and how the relationships with the Township are working.
- Interviews have begun for seasonal park maintenance. Camp interviews begin this week.
- Willow Mill Park continues to experience problems after hours with people driving on the grass and tearing it up. The cable gate is up and locked at night by the police.

- There is discussion on turf management and whether to take the effort in-house. Jeff and several members of the Board will visit Hampden Twp where they do it all in-house.
- SRP Phase III meeting with engineer and contractor will be on-site this Thursday to discuss remaining work.
- We received a grant for \$4,000 for additional trees at SRP under the TreeVitalize program. They will be planted in spring of 2012.
- Jeff met with the state forester on-site to discuss tree species and placement both at the New Kingstown grant site and the new SRP locations.
- Jeff confirmed the placement of three wood duck house; 2 at Willow Mill and 1 at Hidden Creek.

New Business

- Kristy presented a draft of a "Guidelines for Instructors" for comment.
- The Twp owns a parcel of land that includes a spur along the Conodoguinet Creek directly across from Hidden Creek Park. Staff is working with the Solicitor to ensure full public access since adjacent property owners have posted some of the area.
- The number of field permit requests from private groups is increasing along with the associated revenue. We will be past our revenue mark for rentals this year.
- Kristy shared a marketing update with more information on social marketing efforts.
- The April newsletter is out. Kristy was complimented on how well done our section was.
- Kristy announced that we'll participate in the Hershey Track and Field program this year to be held at East Pennsboro on May 15.
- There were no plan reviews.
- There were no comments on the February monthly report.

Other Business

- Parks staff has been trimming some trees and mulching all the parks. Jeff has checked the mulch job around trees and it is being done properly.
- At the request of the Twp Safety Committee, Jeff has applied for a grant from PennProme for a new AED to be placed in one of the new Twp buildings. The Twp currently only has one unit.
- A brief update on the new Twp buildings was given.
- Jeff announced that the Veteran's Memorial Committee is having their dinner and silent auction fundraiser at the New Kingstown Fire Hall on April 30. Tickets are available at the Twp offices.
- Earth Work Day is the 21st of April. The date on the web site is correct.
- Dick mentioned that the commercial cooking equipment at SRP concession stand had been moved. They were not aligned under the correct fire extinguisher nozzles. He has moved them back and Jeff will notify the user groups about not moving the appliances.

There was no further business.

Meeting was adjourned at 7:20 pm on a motion by Dave seconded by Carl.

NEXT RAC MEETING: Regular Meeting, Tuesday, May 3 – 6:00 pm

Respectfully submitted by Kristy Owens and Jeff Williams

APPROVED: 5/3/2011