

Silver Spring Township Strategic Planning Committee

Minutes of the Meeting of February 2, 2011

Silver Spring Township Municipal Building
6475 Carlisle Pike
Mechanicsburg, Pennsylvania 17050

Members Present: Bob Thomson, Vice Chairperson, Mike Neumyer, George Weimer, Mary Lou Pierce-McLain, Nate Spade and Sam Monticello.

Members Absent: John Deiner and Bill DeVore

CALL TO ORDER

The meeting was called to order at 6:00 PM by Vice Chairperson Bob Thomson.

ORGANIZATION OF 2011 COMMITTEE

After some discussion Bob Thomson was elected Vice Chairperson and George Weimer was elected Secretary. Motion by Nate Spade, seconded by Mike Neumyer, motion carried, all ayes.

Mary Lou Pierce-McLain and Nate Spade are to speak with John Deiner about John accepting election as President for a second term.

APPROVAL OF MINUTES

The minutes of the Committee meeting of November 22, 2010 were received and accepted, on motion by Mary Lou Pierce-McLain, seconded by Nate Spade. The motion carried unanimously.

NEW BUSINESS

It was agreed the Committee needs to complete its work this calendar year.

It was agreed the Committee needs to limit responses received to priority thoughts.

It was agreed the Strategic Plan to be presented should be a Five Year Strategic Plan.

Mary Lou and Nate are to secure the SWOT input from the Township Supervisors by the Supervisors' meeting of February 23, 2011.

Sam Monticello was asked for his SWOT analysis, from the perspective of a new member of the Township management.

It was agreed Bob, Mike and George would meet as a working group this Friday at the Township Building at 1:00 PM to work on:

Set a list and calendar of committee goals to meet.

Mike is to draft a calendar.

Set a refined list of Stakeholders to either seek SWOT or survey response from. This may be a consolidation of the presently listed Stakeholders.

Set a date when input is to be returned

Draft a survey and cover letter and submit with list of those to be contacted to Sam, who will have them provided to the stakeholders.

The Business Advisory Committee is to be contacted for a response to the questions asked of them earlier.

The possibility of the Committee holding a public meeting to present and explain a draft of the Five Year Strategic Plan, and to solicit public input was discussed and thought to be a good idea. This would be prior to final adoption of the Strategic Plan by the Committee or presentation to the Supervisors. This would need to be well publicized, including via the Township web page and enclosing a separate explanatory page within the Township Newsletter.

The possibility of making information and survey input information available to the public at the planned public Open House at the new Township Offices as discussed and thought to be a good idea.

NEXT MEETING

TOPICS

Report of working group

DATE

Thursday February 24, 2011.

ADJOURNMENT

Meeting was adjourned at 7:04 PM, by unanimous consent.

George C. Weimer Jr.

George C. Weimer Jr., Secretary

Township Strategic Planning Committee