

## **VETERANS MEMORIAL COMMITTEE**

### **MEETING MINUTES**

**December 1, 2010**

Members present: Chair Kurt Minnich, Ms. Jenny Printy, Mr. John Maietta, Ms. Deb Snyder, Mr. Byrd Troutman, Mr. Dennis Sheppard

Supervisor: Chairman Vince DiFilippo

Staff: Terri Martini

The meeting was called to order at 7:00 pm. The meeting minutes of November 3 and November 17, 2010 were approved as distributed. The fiscal report was reviewed for recent contributions.

Members discussed a variety of details for the dinner and silent auction including coordination with Ahmadiyya Muslim Community, theme baskets, dinner menu, and possible master of ceremonies candidates.

The military markers for the reflecting pool were discussed with respect to materials, placement, layout, and how they contributed to the educational component of the memorial.

The design/build committee presented the proposed schedule for the construction bid package and materials and services that are still needed from area businesses. Suggestions for symbolic items for the Air Force, Navy, and Coast Guard walls were requested.

Preliminary discussions on the landscaping have commenced with the Parks staff and Jane Kiehl of The English Garden will be meeting with them and a member of the Recreation Advisory Council to develop plans. Once the plan is completed, a solicitation of needed materials can be conducted. A list of regional garden centers will be developed.

Members discussed specifics of the granite plaques matching plaque sizes with the commensurate level of donations. Additionally, funds would be solicited for future maintenance and upkeep of the memorial and landscaping and the educational component of the project.

The meeting was adjourned at 9:00 pm.